



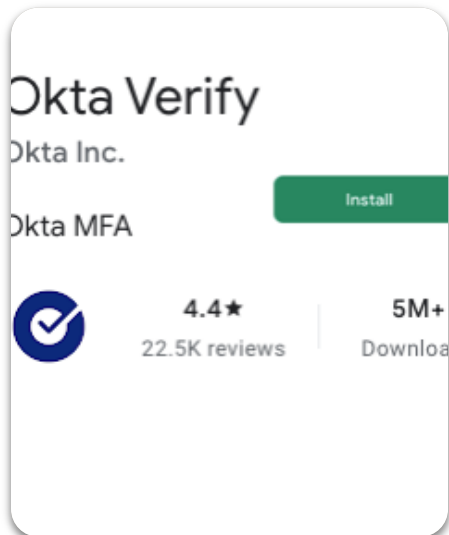
VISTA How-to

This guide details how to install and set up Okta Verify on iOS or Android. Contact the ITS Service Desk at 804-524-5210 in case of any issues.

Download and Install Okta Verify

Download and Install Okta Verify on Android

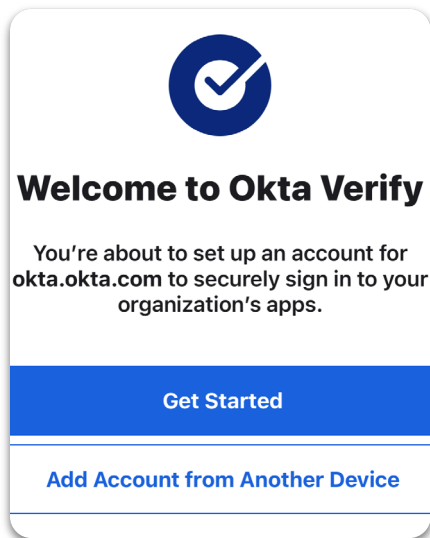
1. Install Okta Verify
 - Search for "[Okta Verify](#)" in the Google Play Store. Select Install. Select **Open** after installing the app.



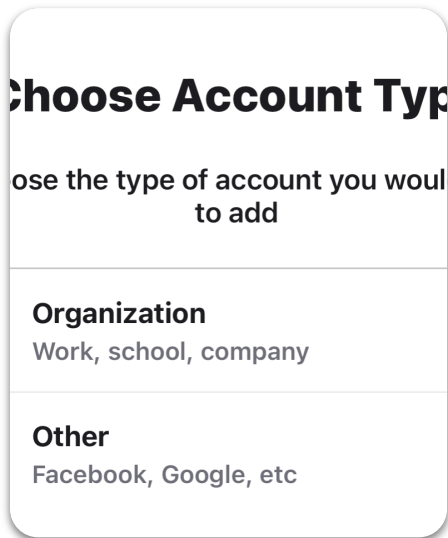
2. Launch Okta Verify
 - The Okta Verify app displays a welcome message. Select **Get Started**.



VISTA How-to



3. Select an account type
 - Select **Next** until you reach the **Ways to verify** prompt and select **Add Account**.
 - Select **Organization** as the **Account Type**.
 - At the **Add Account from Another Device** prompt, select **Skip**.



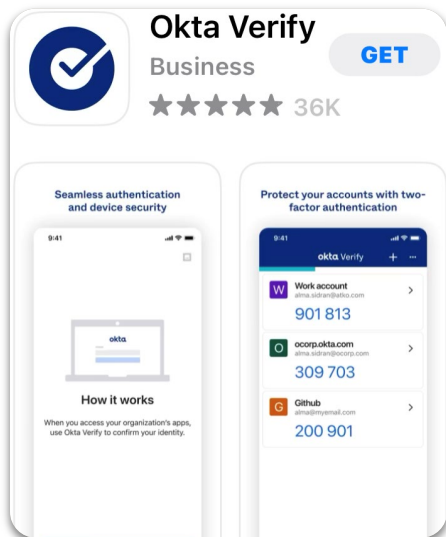


VISTA How-to

Download and Install Okta Verify on iOS

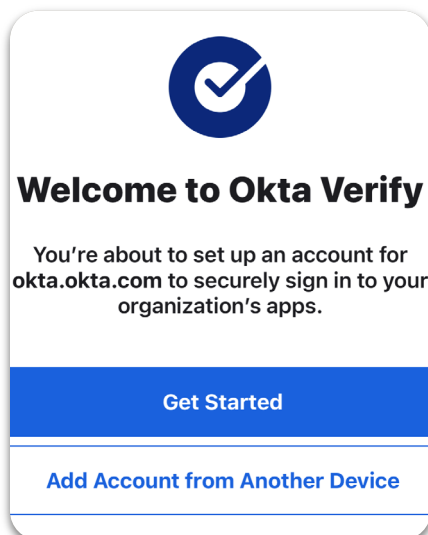
1. Install Okta Verify

- Search for [Okta Verify](#) in the **Apple App Store**.
- Select **Get**, the app is installed.
- Select Open.



2. Launch Okta Verify

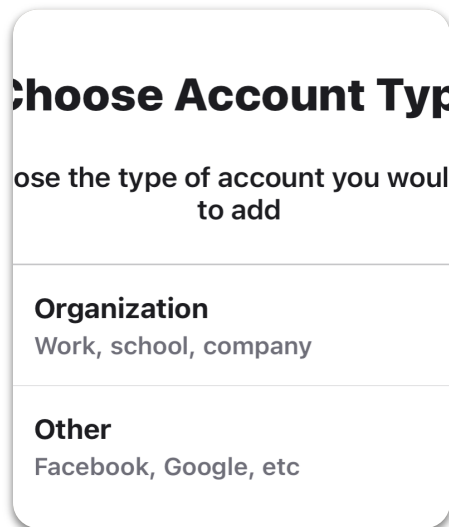
- The Okta Verify app displays a Welcome message.
- Select **Get Started**.





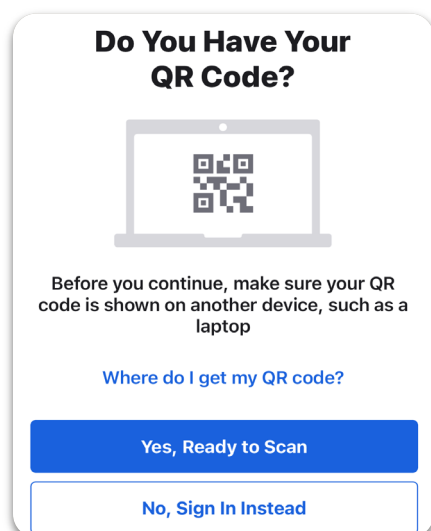
VISTA How-to

3. Select an account type
 - Follow prompts until you reach Ways to verify prompt and select **Add Account**.
 - Select Organization as the Account Type. In the Add Account from Another Device prompt, select **Skip**.



Set up Okta Verify using A QR Code

1. Do you have QR code?
 - You can get the QR code from the Okta Verify app on your desktop. Either you can login using the QR code or sign in using your email





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2. Log into your Okta org

- Access your computer and open your Welcome email in a web browser and select the VISTA sign-in URL (<https://login.vsu.edu>).
- Log into your VISTA account with your user name and password.

A screenshot of the VISTA sign-in page. At the top, it says "Sign In". Below that are two input fields: "Username" and "Password". The "Password" field has a small eye icon to its right. Below the password field is a checkbox labeled "Keep me signed in". At the bottom is a black button with the text "Sign in" in white.

3. Set up Okta Verify

- You will have to set up multi factor authentication or security methods.
- Select **Set up**. The screen displays the QR code

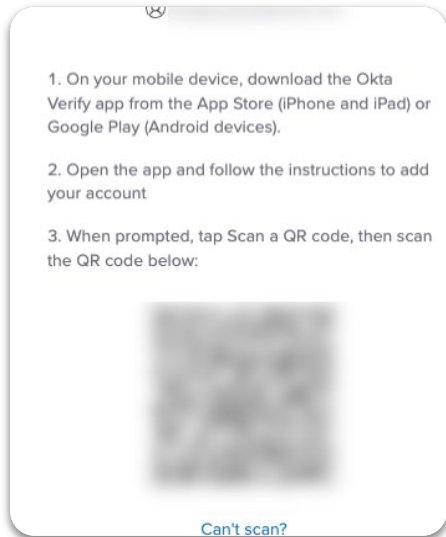
A screenshot of the Okta "Set up security methods" screen. At the top is the "okta" logo. Below it is the heading "Set up security methods" and the email address "pragya.gupta@okta.com". A paragraph explains that security methods help protect the account. Under "Set up required", there is a checked checkbox next to "Okta Verify", with a description: "Okta Verify is an authenticator app, installed on your phone, used to prove your identity. Used for access or recovery." At the bottom is a "Set up" button.



VISTA How-to

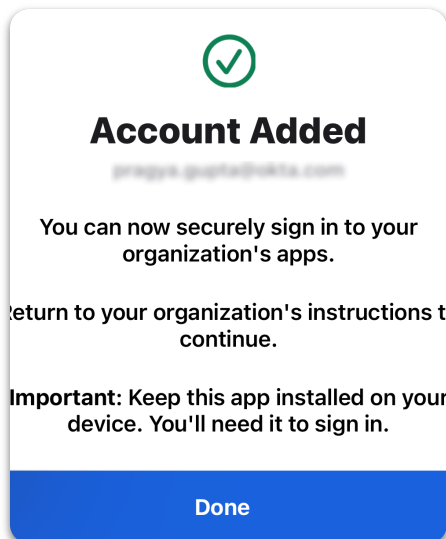
4. Scan the QR code

- Scan the QR code using the camera on your Android device.
- If your device cannot scan the barcode, you have an option to set up using your email address.



5. Registration is complete

- Once the scan is complete, the screen displays a couple of screens with information.
- Select **Next** until it displays **Account Added**.
- Select **Done**.





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Set up Okta Verify using email

1. Set up Okta Verify
 - You will have to set up multi factor authentication or security methods.
 - Select **Set up**. The screen displays the QR code
 - Select **Can't Scan**.

2. Enter email address
 - Enter your email address that you can access from your mobile device and select **Send me the setup link**.

3. Activate your Okta Verify
 - An email is delivered to your email address. Open the email on your mobile device.
 - Select **Activation** to register your Okta Verify app.



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