



VIRGINIA STATE UNIVERSITY
THE DEPARTMENT OF RESIDENCE LIFE & HOUSING

**Graduate Assistant (GA) or
Lead Resident Assistant (LRA) Agreement**

I, _____, accept the position of Graduate Assistant (GA) or Lead Resident Assistant (LRA) for the 2025-26 academic year.

The term of this Agreement shall be _____ (start date) through the official Spring closing date of the residence halls as determined by the Director for Residence Life and Housing (DRLH). This appointment is for one academic year, unless otherwise specified, and I am eligible to reapply for subsequent years if I meet eligibility requirements.

GENERAL PROVISIONS

I agree that as a condition of initial and continued employment in this position that I must be a full time student, and maintain a cumulative 3.0 grade point average. I further understand that my grades are subject to review by the Residence Director (RD), and the DRLH. I grant the RD and the DRLH, or their designee, permission to review my academic record to confirm my eligibility for this position.

I understand that I am responsible for fulfilling the duties of this position as they are enumerated in the job description.

I acknowledge and agree that I am responsible for the use and care of the master key and all other University keys. Should I misuse, carelessly use, or lose any University keys, I may be liable to the University for the replacement of keys and associated locks. I may be assessed a \$4,500.00 replacement fee, and may be subjected to disciplinary action, including termination from this position.

I agree to abide by and uphold the rules and policies of the University and the laws of the Commonwealth.

I will not consume or be under the influence of alcohol or illegal drugs during the time period I am on duty.

I will attend all required in-service programs and trainings required for this position.

I further understand that my performance will be evaluated periodically by my supervisors and that if judged to be inadequate, I will be notified of impending dismissal at least two weeks in advance. In cases where I have broken a University regulation deemed to be of harm to the community and/or fail to meet the obligations of this contract, I understand that I may be dismissed immediately.

I agree to indemnify and hold harmless the University, its Board of Visitors, officers, agents, employees and/or Commonwealth of Virginia from and against any third party loss, damage or expense, including reasonable outside attorneys' fees and costs incurred or suffered by or threatened against them in connection with or as a result of my negligent actions or material breach of any of the terms and conditions of this Agreement.

COMPENSATION

Students in the GA or LRA position will be provided a **single bedroom waiver** at lowest housing rate on campus and **\$500** per semester towards a meal plan.

All compensation is subject to school being in session and food services are operational during the fall and spring semesters.

TERMINATION

If the Department of Residence Life and Housing terminates the student as a GA or LRA or if the student resigns from the GA or LRA position, the student forfeits future compensation and privileges under this contract. In addition, the student's account may be subject to a charge back of a pro rata portion of their single bedroom waiver and meal plan stipend.

Should the student resign or be terminated from this position and seeks to remain in campus housing, the student will be relocated to any available residence hall. The student will be liable for any new housing charges.

I have read the terms of this agreement, understand it completely, and agree to abide by it while employed as a Graduate Assistant or Lead Resident Assistant.

GA or LRA Signature

Date