

VIRGINIA STATE UNIVERSITY  
BOARD OF VISITORS  
Virginia State University, Virginia 23806

INSTITUTIONAL ADVANCEMENT COMMITTEE MEETING  
MINUTES

Friday, October 30, 2015

**CALL TO ORDER**

Ms. Jennifer Hunter, Committee Chair, called the meeting of the Virginia State University ("VSU") Board of Visitors ("Board") Institutional Advancement Committee to order in the Board Room of Virginia Hall on the campus of Virginia State University at 1:00 p.m.

**ROLL CALL**

A quorum was present.

*Committee Members Present:*

Dr. Daryl Dance (*absent*)  
Dr. Robert E. Denton, Jr. (*absent*)  
Mr. Michael Flemming  
Dr. Alma Hobbs (*absent*)  
Ms. Jennifer Hunter  
Ms. Daphne M. Reid  
Mr. Xavier Richardson  
Mr. Glenn Sessoms

*Administration Present:*

Dr. Pamela Hammond, Interim President

*Legal Counsel Present:*

Ms. Ramona L. Taylor, University Legal Counsel  
Ms. Christy G. Brown, Paralegal, University Legal Counsel

*Other Attendees:*

Mr. Travis Edmonds, Office of Information Technology

**Committee Report**

The committee met to discuss: the purpose and structure of university foundations; Memorandum of Understandings and Support Agreements between the University and the Foundations; financials; audit results; staffing; and the 2015-2016 plan. Government relations

Board of Visitors  
MINUTES  
Page 2

discussions included: strategy and approach; structure and staffing; 2014-2015 outcomes; and the 2015-2016 plan.

There being no further business, the Chair adjourned the meeting of the Committee at 3:35 p.m.

  
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Ms. Jennifer Hunter, Chair

2/12/16  
\_\_\_\_\_  
Date