

**VIRGINIA STATE UNIVERSITY
BOARD OF VISITORS
BOARD MEETING MINUTES
THURSDAY, APRIL 20, 2017**

*The Full Board Meeting will be held on the 2nd floor of the Gateway Dining Event Center
Salon A, on the campus of Virginia State University*

CALL TO ORDER

Mr. Harry Black, Rector, called the meeting of the Virginia State University (VSU) Board of Visitors (Board) to order in Salon A of the Gateway Dining and Event Center at 9:00 a.m.

ROLL CALL

A quorum was present.

Board Members Present:

Mr. Harry Black, Rector
Mr. Huron F. Winstead, Vice Rector
Ms. Thursa Crittenden, Secretary
Ms. Pamela A. Currey
Dr. Daryl C. Dance (*absent*)
Mr. Michael Flemming
Mr. Charlie W. Hill
Dr. Alma C. Hobbs
Mr. Frederick S. Humphries, Jr. (*absent*)
Ms. Jennifer Hunter
Mr. Paul Koonce (*absent*)
Mr. Xavier Richardson
Mr. Glenn Sessoms
Mr. James J.L. Stegmaier
Mr. Wayne Turnage (*arrived approximately 9:15 am*)
Dr. James Norman, Faculty Representative to the Board
Ms. Shai West, Student Representative to the Board (*absent*)

Administration Present:

Dr. Makola Abdullah, President
Dr. Donald Palm, Provost/Vice President of Academic Affairs
Dr. Letizia Gambrell-Boone, Vice President of Student Success and Engagement
Mr. Hubert Harris, Vice President of Administration
Ms. Reshunda Mahone, Vice President of Institutional Advancement
Dr. G. Dale Wesson, Vice President of Research and Economic Development
Ms. Joanne Curtis Taylor, Chief Audit Executive
Mr. Rodney Hall, Executive Director of Enrollment Services
Ms. Pamela Tolson, Director of Communications
Mr. Osubi Craig, Special Assistant to the President for Special Projects and Initiatives

Legal Counsel Present:

Ms. Ramona Taylor, University Legal Counsel
Ms. Bonnie N. Holmes, Legal Assistant, University Legal Counsel

Other Attendees:

Rev. Delano Douglas, Director, Religious Life
Bob Wieman, Math/Computer Science
Millard Stith, VSU Real Estate Foundation
Adrian Petway, Budget Director
Paula McCapes, President, Staff Senate
Travis Edmonds, Information Technology
Brianna Ponder, Student
Stacey Elder, Student
Denise Elder, Student
Kiara Davis, Student
Joyce Henderson, VSU Real Estate Foundation
Coray Davis
Cody Mitchell, Student Government
Victor Vilchiz, Department of Chemistry
Peggy Davis, Department of Athletics
Raechelle Davis, Hcasc
Emmanuel Omojokun, College of Business
Andrew Wynn,
Debbie Jefferson, President's Office
Danette Johnson, President's Office
Ben Havek, Finance
Andrew Johnson, ACE
Angela Diggs, Admissions
Henry Debose, Division of Student Success and Engagement
Menjiwe Martin, Dean of Students
Jairmie King, Student Affairs
Dr. Tia Minnis, Associate Provost
Dr. Kawachi Clemmons, Special Assistant to the Provost
Kim Adams, Director of Auxiliary Services
Durba Chatterjee, Associate VP, Institutional Advancement
Bettie Backus, Technology Services
Michael Snipes, Jr., Student
Dr. Andrew Kanu, Dean, Humanities & Social Sciences
Tongwen Wang, Chemistry
Joyce Edwards, Social & Criminal Justice
Zoe Spencer, Social & Criminal Justice
Ron Fordham, Office of the Attorney General
Benjamin Crump, Attorney/Campus Guest
Isiah Reese
Chief John Dixon
Ancell Hamlin
Beverly Everson, Member, Institutional Advancement Committee
Jewel Bronaugh, Division of Research & Economic Development
Omar Faison, Division of Research & Economic Development
Pamela Bingham, Harding Street/Agriculture

OPENING REMARKS

The Rector invited Reverend Delano Douglas, Director of Campus Ministries, to lead the invocation.

RECTOR'S REMARKS

None.

PRESIDENT'S REMARKS

President Abdullah presented updates on summer and fall enrollment, partnerships, the SACS Reaffirmation process, state budget, the University report card, and recent national, state, and local opportunities to represent VSU and share its story. He acknowledged faculty and staff for recent accomplishments in academic excellence or for national honors in higher education, and faculty and students that participated in the Honda All Star Campus Challenge. The President also announced that 14 student athletes received Arthur Ashe, Jr. Scholar Awards. The board members and members of the gallery expressed appreciation for the faculty, staff, and student achievements.

COMMITTEE SESSIONS

The Rector adjourned the meeting of the Full Board to allow for board committee meetings with the Board functioning as a committee of the whole. To remain in compliance with the Board's Bylaws for the approval process of policies, the Rector rescinded the Student Discipline Policy approved in September 2016 and forwarded it to the Academic and Student Affairs Committee for a recommendation to the Board.

Academic and Student Affairs Committee

(Committee Members Present: Currey, Hill, Hobbs, Richardson, Norman, West, Black)

Dr. Alma Hobbs, Chair, convened the Academic and Student Affairs Committee. Mr. Hubert Harris presented an update on the Department of Police and Public Safety, and Ms. Peggy Davis, Athletic Director presented an update on the Department of Athletics. Mr. Harris presented two resolutions for approval -- the Resolution to Approve the Student Athletic Discipline Policy and the Resolution to approve sale of VSU firearm to retired DPPS officer, Eddie Perry.

Dr. Letizia Gambrell-Boone introduced new department heads/program directors recently hired or promoted in residence life and the Academic Center of Excellence. She presented information items that included a retention rate update and division highlights and accomplishments in residence life, the Academic Center of Excellence, and the TRIO programs (Upward Bound, Educational Talent Search, Student Support Services). The Division celebrated student internship/employment opportunities: Michael Snipes, sophomore manufacturing engineering major who landed internship with Lockheed Martin; Stacey Elder, senior, business administration major, who has been hired as business technology analyst at Deloitte; and Brianna Ponder, senior, electronics engineering technology major who has been hired as a technical support professional with IBM. The board members and members of the gallery expressed appreciation for the success of the students.

Dr. Donald Palm introduced new administrative staff recently hired to focus on SACS accreditation, institutional effectiveness, and policies. He presented updates on the SACSCOC Reaffirmation process, the VSU Quality Enhancement Plan, and textbook affordability. Dr. Palm presented the Resolution to approve Honorary Doctoral Degree Guidelines. The other actions items regarding candidates for promotion and tenure and the sabbatical leave request will be discussed in closed session during the full board meeting.

The committee voted to recommend approval of all resolutions to the full board.

Facilities, Finance and Audit Committee

(Committee Members Present: Flemming, Hill, Stegmaier, Winstead, Black)

Mr. Michael Flemming, Chair, convened the Facilities, Finance and Audit Committee. Mr. Kevin Davenport addressed the following resolutions for approval: Resolution for Approval of the FY 2017-2018 Operating Budget; Resolution for Approval of the Tuition, Fees, Room and Board 2017-2018; Resolution for Approval of the Demolition of Simms Hall; and Resolution for Approval of Revisions to Investment Policy 1900.

Mr. Davenport also presented information on the FY 2016-2017 Budget to Actual as of March 31, 2017, the Annual Debt Report; the APA Annual Audit for Year Ended June 30, 2016; the Purchase of VSU Credit Union; and the Cameron Lease.

Ms. Joanne Curtis-Taylor addressed three resolutions for approval--the Resolution for Approval of the Revised Fiscal Year 2017 Internal Audit Plan, Resolution for Revision and Approval of Audit Committee Charter, Resolution for Revision and Approval of Internal Audit Charter.

Ms. Curtis Taylor also presented the following information items: Summary of IIA Mandatory Disclosures, Follow-up on Performance Audit of the Virginia State University Real Estate Foundation (VSUREF), Report Issue Date September 8, 2015: Internal Audit Preliminary Assessment of Corrective Actions to Recommendations As of March 31, 2017, 2017 Follow-Up Audit: Laserfiche Document Management, QAIP: Surveys on Audits (Grade Audit; Follow-Up Audit: Laserfiche), Follow-Up on Corrective Action Plans as of March 31, 2017, Internal Audit March 2017 Quarterly Report.

The committee voted to recommend approval of the resolutions to the full Board.

Institutional Advancement Committee

(Committee Members Present: Crittenden, Currey, Hobbs, Hunter, Richardson, Flemming, Sessoms, Black)

Ms. Jennifer Hunter, Chair, convened the Institutional Advancement Committee. Ms. Pamela Tolson Turner, presented updates from the Office of Communications. Dr. G. Dale Wesson presented updates from the Division of Research & Economic Development, and Mr. Osubi Craig presented updated from Government Relations.

Ms. Reshunda Mahone presented three resolutions for approval—the Resolution for approval of revisions to Policy 4010 Policy on Accepting, Recording & Naming of Gifts, the Resolution for approval of revisions to Policy 4100: Policy on the Solicitation and Recognition of Gifts, and the Resolution for approval of VSU Alumni Association – 2017 Alumnus of the Year.

Ms. Mahone presented updates from Institutional Advancement which included the IA Action Plan & Staffing Update, Fundraising Dashboard, Opportunities of Excellence, and Establishing Agenda for Next Committee Meeting: June 2017.

The committee voted to recommend approval of resolutions to the full Board.

Personnel and Compensation Committee

(Committee Members Present: Crittenden, Hunter, Sessoms, Stegmaier, Winstead, Black)

Due to the nature of the agenda items for the Personnel and Compensation, the Rector called for a closed session.

CLOSED SESSION


In accordance with §§ 2.2-3711(A)(1), (10) of the *Code of Virginia*, Ms. Crittenden moved to go into closed session at 2:45 p.m. for discussion of personnel matters specifically regarding the President's Performance Review, Human Resources Personnel and Operational Review and Effectiveness, candidates for promotion and tenure, sabbatical leave requests, and confirmation and approval of original appointments and contract renewals.

The motion provided that President Makola M. Abdullah, Hubert Harris, Dr. Donald Palm, Ramona L. Taylor, Legal Counsel; and Ronald C. Forehand, Chief, Education Division, Office of the Attorney General attend the closed meeting because their presence in the closed meeting is deemed necessary, and/or their presence will aid the Board in its deliberations.

The Board reconvened in open session at 5:26 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Crittenden conducted the poll in which all board members certified that the Board only discussed personnel matters. All board members present certified compliance with the Virginia Freedom of Information Act.

ADJOURNMENT

There being no further business, the Rector adjourned the meeting at approximately 6:00 p.m.



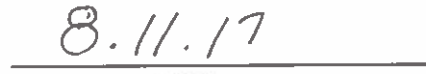
Harry Black, Rector



Thursa D. Crittenden, Secretary



Date



Date

