

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
ACADEMIC AND STUDENT AFFAIRS COMMITTEE
MEETING MINUTES
Thursday, January 18, 2018**

CALL TO ORDER

Dr. Alma Hobbs, Committee Chair, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) Academic and Student Affairs Committee to order in the Gateway Dining and Event Center on the campus of Virginia State University at 1:51 pm.

ROLL CALL

A quorum was present.

The Committee voted to allow Visitor Charlie Hill’s full participation by telephone due to a medical emergency.

Committee Members Present:

Ms. Pamela Currey
Dr. Daryl Dance (*absent*)
Mr. Charlie Hill (*electronic means*)
Dr. Alma Hobbs
Mr. Xavier Richardson
Mr. Wayne Turnage (*absent*)
Mr. Gregory Whirley
Dr. James Norman, Faculty Representative (*absent*)
Mr. Cody Mitchell, Student Representative

Administration Present:

Dr. Makola M. Abdullah, President
Dr. Donald Palm, Provost/Vice President for Academic Affairs
Dr. Letizia Gambrell-Boone, Vice President, Student Success and Engagement
Mr. Hubert Harris, Vice President of Administration
Dr. G. Dale Wesson, Vice President, Research and Economic Development
Mr. Rodney Hall, Asst. Vice President, Enrollment Management
Dr. Jame’l Hodges, Associate VP, Student Success and Engagement
Ms. Pamela Turner, Director of Communication
Dr. Sabin R. Duncan, Executive Director, Academic Center for Excellence
Mr. Osubi Craig, Special Asst. to President for Strategic Initiatives/Dir., Government Relations
Dr. Annie C. Redd, Special Assistant to the President and Board Liaison
Dr. Isis Walton, QEP Team
Dr. Alexis Brooks-Walter, QEP Team

Legal Counsel Present:

Ms. Ramona L. Taylor, University Legal Counsel Board of Visitors

Academic & Student Affairs Committee
Meeting Minutes
Thursday, January 18, 2018
Page 2

Other Attendees:

Mr. Travis Edmonds, Office of Information Technology
Ms. Cynthia D. Baker, Student Success and Engagement
Mr. Shedrick McCall, Faculty Representative

AGENDA APPROVED

The Committee unanimously approved the agenda.

APPROVAL OF MINUTES

The Committee approved the minutes from the November 15, 2017 meeting.

REPORTS AND RECOMMENDATIONS

Academic Affairs

Dr. Donald Palm presented a Resolution for Approval of the Formulation of Policy, which outlined the University's policy and process for approval and revision of policies. Mr. Richardson moved to recommend the policy to the full Board for approval, and Mr. Whirley seconded the motion. The motion was unanimously approved by the Board.

Dr. Palm introduced the QEP (Quality Enhancement Plan) Team members--Dr. Sabin Duncan, Dr. Isis Walton, and Dr. Alexis Brooks Walter. The QEP team presented information regarding BOLT (Building Outstanding Leaders of Tomorrow). This information outlined and detailed the new GSGA 100: Becoming a Trojan Scholar (formerly Lyceum Series), which is set to begin with the freshman class of fall 2019. BOLT Leadership will comprise of Leadership Development, Internship and Placement, and Assessment. Mr. Hill commended the team on a pleasing presentation.

Dr. Palm presented updates on the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) reaffirmation process, the summary of the SACSCOC off site committee report, and the VSU SACSCOC reaffirmation immediate next steps. Discussion followed on the 24 standards for which SACSCOC requested additional information. Dr. Palm addressed the SACSCOC concerns for each standard and how the University would respond to the concerns. Dr. Palm also presented updates on VSU's strategic planning timetable.

Due to an emergency alert in the Gateway Dining and Event Center, the committee recessed at 2:49 p.m. Once the emergency was cleared, the committee reconvened at 2:55 p.m.

Division of Student Success and Engagement

Dr. Letizia Gambrell-Boone presented updates on retention rates as of January 16, 2018. Dr. Gambrell-Boone also shared with the committee that the student who was injured during the shooting incident at VSU last fall will be returning this spring semester. All nine NPHC organizations will be active on campus for the first time in 5 years. A newly designed Neophyte Risk Management Training will be rolling out to the community.

Dr. Gambrell-Boone gave highlights regarding the 61 members who were inducted into TLP (Trojan Leadership Program); all with a 3.0 GPA or better. She shared the successes of the 2017 Winter Wonderland and the recent Dr. Martin L. King, Jr. Day of Service with 167 registered to attend and over 200 that actually attended. Dr. Gambrell-Boone closed with the reminder that the vote for Miss VSU to be selected as an Ebony HBCU Campus Queen has been extended until January 31, 2017.

Enrollment Management

Mr. Rodney Hall presented updated information on enrollment and data from the 2018 admissions report. Mr. Hall further explained the on-going challenges vs the opportunities for more transfer students.

Division of Administration

Mr. Hubert Harris presented crime statistics from the Department of Police and Public Safety. Data noted a slight increase in year 2017 than in 2016 but lower than years 2015 and 2014. Mr. Harris gave updates on increased security with the hiring of 10 new officers within 60 days. The department is now comprised of four sworn officers, four security officers, and four new sworn officers.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting of the Committee at 3:44 pm.



Dr. Alma Hobbs, Chair



Date

01.29.18/cdb

