

VIRGINIA STATE UNIVERSITY  
BOARD OF VISITORS  
Virginia State University, Virginia 23806

**BOARD MEETING**  
**MINUTES**  
Thursday, April 18, 2013

**CALL TO ORDER**

Ms. Katherine Busser, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 2:10 p.m.

**ROLL CALL**

A quorum was present.

*Board Members Present:*

Ms. Katherine E. Busser, Rector  
Mr. Harry Black, Vice Rector  
Ms. Barbara Steverson, Secretary  
Mr. George K. Anas, II  
Dr. William C. Boshier  
Mr. Allyn Myles Carnam (*absent*)  
Mr. Felix Davis, Jr. (*absent*)  
Dr. Robert E. Denton, Jr.  
Ms. Catherine H. Gillespie  
Mr. Terone B. Green  
Ms. Jennifer Hunter  
Mr. E. Ray Murphy  
Mr. Willie C. Randall  
Ms. Daphne M. Reid  
Mr. James H. Starkey, III  
Dr. Emmanuel Omojokun, Faculty Member Representative  
Mr. Brandon Randleman, Student Government Association Representative (*absent*)

*Administration Present:*

Dr. Keith T. Miller, President  
Dr. W. Weldon Hill, Vice President for Academic Affairs  
Dr. Michael M. Shackelford, Vice President for Student Affairs  
Mr. David J. Meadows, Vice President for Administration and Finance  
Mr. James Tyson, Vice President for Institutional Advancement  
Dr. Elliott L. Wheelan, Associate Vice President for Human Resources  
Ms. Joanne Curtis Taylor, Chief Audit Executive

Mr. Cortez K. Dial, Chief of Staff  
Ms. Joanne Curtis Taylor, Chief Audit Executive

*Legal Counsel Present:*

Mr. Roscoe C. Roberts, University Legal Counsel  
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel  
Ms. Christy G. Brown, Paralegal, University Legal Counsel

*Other Attendees:*

Dr. Delores Greene, Associate Dean of Professional Education Programs  
Dr. Andrew J. Kanu, Dean, College of Liberal Arts and Education  
Mr. Travis Edmonds, Office of Information Technology  
Dr. Keith Williamson, Dean, College of Engineering  
Dr. Isis Walton, Associate Professor, Sociology, Social Work and Criminal Justice  
Dr. Milton O. Faison, Assistant Professor, Biology  
Dr. Elsie Weatherington, Dean University Libraries  
Dr. Jewel Hairston, Dean, College of Agriculture  
Mr. Jahliel Thurman, SGA Vice President of Administration and Finance

In accordance with § 2.2-3711(A)(7) of the *Code of Virginia*, the Board convened in closed session at 2:15 p.m. for consultation with legal counsel. The motion provided that President Miller, Attorney Roberts and Ms. Degen attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations.

The Board reconvened in open session at 2:45 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Steverson conducted the poll in which all board members certified that the Board only consulted with legal counsel as authorized by law. All board members present certified compliance with the Freedom of Information Act.

Mr. Black presented and moved for approval the matter relating to the suspension of the Student Representative to the Board pending resolution of legal and disciplinary issues discussed during closed session. The motion was seconded by Mr. Randall and carried by roll call voice vote.

The Board next engaged in strategic planning; objectives included: SWAT analysis, mission and vision updates, strategic goals and objectives, board scorecard metrics, and building board relationships.

There being no further business, the Rector adjourned the meeting of the Board at 5:01 p.m.

**BOARD MEETING  
MINUTES  
Friday, April 19, 2013**

**CALL TO ORDER**

Ms. Katherine Busser, Rector, called the meeting of the Virginia State University (“VSU”) Board of Visitors (“Board”) to order in Room A of the Gateway Dining Event Center at 8:30 a.m. The reports of matters considered by the committees are set forth below.

**ROLL CALL**

A quorum was present.

*Board Members Present:*

Ms. Katherine E. Busser, Rector  
Mr. Harry Black, Vice Rector  
Ms. Barbara Steverson, Secretary  
Mr. George K. Anas, II  
Dr. William C. Boshier (*departed 5:00 p.m.*)  
Mr. Allyn Myles Carnam (*absent*)  
Mr. Felix Davis, Jr. (*absent*)  
Dr. Robert E. Denton, Jr.  
Ms. Catherine H. Gillespie  
Mr. Terone B. Green  
Ms. Jennifer Hunter  
Mr. E. Ray Murphy  
Mr. Willie C. Randall  
Ms. Daphne M. Reid  
Mr. James H. Starkey, III  
Dr. Emmanuel Omojokun, Faculty Member Representative  
Mr. Brandon Randleman, Student Government Association Representative (*absent*)

*Administration Present:*

Dr. Keith T. Miller, President  
Dr. W. Weldon Hill, Vice President for Academic Affairs  
Dr. Michael M. Shackelford, Vice President for Student Affairs  
Mr. David J. Meadows, Vice President for Administration and Finance  
Mr. James Tyson, Vice President for Institutional Advancement

Dr. Elliott L. Wheelan, Associate Vice President for Human Resources  
Mr. Cortez K. Dial, Chief of Staff  
Ms. Joanne Curtis Taylor, Chief Audit Executive

*Legal Counsel Present:*

Mr. Roscoe C. Roberts, University Legal Counsel  
Ms. Bonnie N. Degen, Legal Assistant, University Legal Counsel  
Ms. Christy G. Brown, Paralegal, University Legal Counsel

*Other Attendees:*

Mr. Charles Baskerville, Sergeant, Department of Police and Public Safety  
Mr. Charles Brockett, VSU Foundation  
Mr. James Cooke, Engineering  
Ms. Suzette Coupton, Customer Relations Manager, Ellucian  
Mr. Travis Edmonds, Office of Information Technology  
Dr. Joyce Edwards, Associate Professor, Sociology, Social Work and Criminal Justice  
Dr. Deborah Goodwyn, Associate Professor, Language and Literature  
Mr. Hubert Harris, VSU Chief Information Officer  
Mr. Conaway Haskins, Executive Director, Government and External Affairs  
Ms. Joyce Henderson, Executive Director, VSU Real Estate Foundation  
Mr. Frank Jones, President, VSU Foundation Board  
Ms. Allison Leonard, Ellucian  
Ms. Joan Logan, VSU Technology Services  
Ms. Lois Page, VSU Technology Services  
Dr. Nicolle Parsons-Pollard, Associate Professor, Sociology, Social Work and Criminal Justice  
Mr. Thomas Reed, Director of Marketing and Media Relations  
Ms. Enrisa Marie Reyes, VSU Student  
Mr. Charles Smith, Engineering  
Dr. Zoe Spencer, Professor, Sociology, Social Work, and Criminal Justice  
Dr. Robert L. Turner, Executive Director, VSU Foundation  
Mr. Michael Wallace, Chief, Department of Police and Public Safety  
Dr. Isis Walton, Associate Professor, Sociology, Social Work and Criminal Justice  
Dr. Keith Williamson, Dean, College of Engineering

**APPROVAL OF MINUTES**

Rector Busser called for approval, the minutes of the Board meetings held January 17-18, 2013, the Resource and Governance Committee meeting held February 22, 2013 and the Executive Committee meeting held March 18, 2013. A motion for their approval was made by Ms. Reid,

and seconded by Mr. Black. Mr. Green recommended title corrections, and the minutes were approved by voice vote.

### **Institutional Advancement**

Mr. James H. Starkey, III, Chair of the **Institutional Advancement Committee**, asked that Dr. Turner and Ms. Henderson provide an update on VSU Foundation and VSU Real Estate Foundation efforts. Dr. Turner provided a brief synopsis of the VSU Foundation board including member composition, officer biographical information, financial conditions, investment strategies and future initiative. (*Committee members present were: Starkey, Anas, Gillespie, Reid, Bosher, Denton, Hunter.*)

Ms. Joyce Henderson provided a brief update on the VSU Real Estate Foundation including: member composition; meeting formats; officers; staffing; foundation purpose and projects; financial status; audit history; and the creation of comprehensive development plans.

Dr. Turner highlighted foundation actions surrounding the Chesterfield Avenue and Multipurpose Center projects. Pre-development actions include: ground lease work; "VSU Trojan Development Company LLC" on reserve with the State Corporation Commission for 120 days; Articles of Incorporation and Operating Agreement under counsel's review; Request for Proposal (RFP) issued for a pre-development consultant; and several exploratory meetings between banks, community development entities and developers. Dr. Turner also discussed Chesterfield County's vision for Chesterfield Avenue.

Ms. Henderson further elaborated on: mixed use facilities that will be located on Chesterfield Avenue; leasing of space; anchor tenants; support agreements; seeking necessary approvals and permits; risks, rewards and opportunities; and breaking ground in November 2014 with possible occupancy in January of 2015. Discussion ensued.

Mr. Starkey presented and moved for approval the VSU Trojan Development Company LLC's use of the "VSU" identifier to advance the commercial, retail and residential development on Chesterfield Avenue, Ettrick, Virginia. The motion was seconded by Mr. Anas and carried by roll call voice vote.

Mr. Starkey presented and moved for approval: the University entering into discussions and authorizing a ground lease with a proposed project footprint; the University entering into a support agreement with the Joint Venture Company; and the University's lease of space. The motion was seconded by Mr. Green and carried by roll call voice vote.

Dr. Williamson provided an update on the VSU Research Foundation, its purpose, and growing the University's research enterprise. Mr. Charles Smith discussed the Research Foundation's

board composition; specific measurable objectives and the history of sponsored research funding. Discussion ensued.

Mr. Starkey provided an update on Spider Management. The endowment is currently at \$25.6 million, the VSU Foundation is currently at \$9 million, with a Spider Management 2012 return of 16%.

Mr. Haskins provided an update on government relations, which included: an increase in the University's base budget; VSU legislative sponsorships and accomplishments; salary increases; and increasing federal relations outreach.

Mr. Starkey presented and moved for approval the resolution adopting the Investment Policy Statement dated April 19, 2013, discussion ensued. The motion was tabled until further discussion of outstanding issues with the Auditor of Public Accounts.

#### **Facilities, Finance and Audit Committee**

On behalf of the committee, Mr. E. Ray Murphy, Chair of the **Facilities, Finance and Audit Committee**, asked that Ms. Curtis-Taylor provide an audit update. To-date, the University has received 15 hotline cases which have impeded internal audit plan efforts for the year. Ms. Curtis-Taylor highlighted key points from the official directive of the Inspector General, which included concurrent reporting requirement and audit timelines. Discussion ensued. (*Committee members present were: Murphy, Black, Busser, Green, Steverson, Randall.*)

Mr. Meadows discussed: the proposed Level 2 authorization in procurement and information technology as it relates to the Higher Education Restructuring Act; Small Women and Minority-Owned (SWaM) statistics and target goals; authorization of right of way conveyance on Dupuy Avenue to Chesterfield County; the proposed University Operating Budget for fiscal year 2014 totaling 177.3 million dollars, representing an increase of 5 million dollars (2.9%) over fiscal year 2013. Discussion ensued.

Mr. Murphy presented and moved for approval the Small, Women, and Minority-Owned Plan for Fiscal Year 2013-2015. The motion was seconded by Mr. Randall and carried by roll call voice vote.

Mr. Murphy presented and moved for approval the resolution authorizing the Memorandum of Understanding for Level 2 Higher Education Restructuring. The motion was seconded by Mr. Green and carried by roll call voice vote.

Mr. Murphy presented and moved for approval the resolution Authorizing Right of Way Conveyance to Chesterfield County for road development and widening to accommodate traffic

flow around the proposed convocation center. The motion was seconded by Mr. Randall and carried by roll call voice vote.

Mr. Murphy presented and moved for approval, the balanced Operating Budget for fiscal year 2013-2014, as certified by the Vice President of Administration and Finance, discussion ensued. The motion was seconded by Mr. Randall and carried by roll call voice vote.

Mr. Meadows provided a brief overview of the proposed schedule of tuition and fees for academic year 2013-2014: \$162 increase for resident undergraduates (3.6%); \$240 increase for resident graduates (3.6%); \$602 increase for nonresident undergraduates (4.6%); \$658 increase for nonresident graduates (4.5%); extensive board discussion ensued. Mr. Murphy presented and moved for approval the resolution for Tuition and Fees for Academic Year 2013-2014. The motion was seconded by Mr. Starkey and carried by roll call voice vote.

Mr. Meadows provided special reports on: the land exchange between VSU as an agency and the City of Colonial Heights; the results of the Restructuring Higher Education Financial Administration Operating Act and VSU meeting all standards; and the Multipurpose Center project.

### **Academic and Student Affairs**

Ms. Barbara Steverson, Chair of the **Academic and Student Affairs Committee**, asked that Dr. Hill provide an update on academic affairs which included: distance education programs and guiding principles and their inclusion into the strategic plan; Local Open Online Courses (LOOC) and Massive Open Online Courses (MOOC); the impact of online courses on the University and faculty; the University's certified nursing program, challenges that the program faces, and efforts to meet the National League of Nursing Accreditation Commission (NLNAC) standards and accreditation; the University College; college structures previous/approved; and conferring degrees at the end of the summer. (*Committee members present were: Steverson, Busser, Green, Murphy, Bosher, Denton, Omojokun.*)

On behalf of the committee, Ms. Steverson moved for approval the conferring of degrees at the end of the summer session to be included in the count for the same year. The motion was seconded by Mr. Green and carried by roll call voice vote.

Dr. Shackelford provided an update on the impact of the sequestration which is anticipated to be a 5.1% reduction in federal funding during the first year (fiscal year 2014). Typically affected programs are Supplemental Educational Opportunity Grant (SEOG), Federal Work-Study (FWS), Federal TRIO Programs, and The Gear UP Program. The Pell Grant is protected for the first year but will be subject to cuts in the future. Dr. Shackelford highlighted departmental accomplishments for 2012, financial aid disbursements and the student report.

### **CLOSED SESSION**

In accordance with §§ 2.2-3711(A)(1), (7) and (10) of the *Code of Virginia*, the Board convened in closed session at 2:12 p.m. to discuss personnel matters, honorary degrees or special awards and consultation with legal counsel. The motion provided that President Miller, Dr. Hill, Dr. Shackelford, Dr. Wheelan, Attorney Roberts, Mr. Meadows, Ms. Curtis-Taylor and Ms. Degen attend the closed meeting as their presence was deemed necessary to aid the Board in its deliberations.

The Board reconvened in open session at 5:50 p.m. in accordance with § 2.2-3712(D) of the *Code of Virginia*. Ms. Steverson conducted the poll in which all Board members certified that the Board only discussed personnel matters, honorary degrees or special awards and consulted with legal counsel as authorized by law. All Board members present certified compliance with the Freedom of Information Act.

The Board next voted unanimously to approve the following matters discussed during closed session: 1) the non-reappointment of the Vice President for Institutional Advancement; 2) establishment of a tax exempt (501(c)(3)) research foundation to support the University's research activities; 3) promotion and/or tenure for the following: Badiyah Waajid, promotion to Associate Professor and tenure; Christopher Catanzaro, promotion to Full Professor and tenure; Glen Chappel, promotion to Associate Professor and tenure; John Parry, promotion to Associate Professor; Reza Rafie, promotion to Full Professor; Shuxin Ren, promotion to Associate Professor; Andrew P. Feldstein, promotion to Associate Professor and tenure; Cheryl Mitchem, promotion to Full Professor; Junsang Lim, promotion to Associate Professor and tenure; Grace Ndip, tenure; Kostadin Damevski, promotion to Associate Professor and tenure; Vernessa Clark, promotion to Full Professor; Zhifu Xie, tenure; Anne E. Ford, promotion to Associate Professor and tenure; Zoe Spencer, tenure; Tina L. Spencer, promotion to Associate Professor and tenure; Tracy M. Walker, promotion to Associate Professor; 4) limited the term of appointment of faculty representatives to the board to one year instead of two, and such faculty member should be the President of the University's Faculty Senate; 5) ratification of the Board's September 2012 vote in closed session to end all discussions with St Paul's College concerning possible merger or combination of campuses and operations; 6) approved legal counsel to work with the Provost and Board Member's Denton and Boshier for Faculty Handbook revisions to be adopted by the Board at the June 2013 board meeting; 7) tabled changes to pay equity; and 8) authorized the Rector and Vice Rector, by the June 2013 board meeting, to approve faculty and staff appointments and contracts, and to recommend to the Board a manageable process by which the Board will oversee faculty and staff appointments.

Mr. Starkey presented and moved for approval a special call meeting of the Board to be held on June 14, 2013. The motion was seconded by Mr. Randall and carried by voice vote.



Mr. Starkey presented and moved for approval the 2013-2014 Board Officer recommendations with an effective date of July 1, 2013. Board Officer recommendations: Mr. Black, Rector; Mr. Randall, Vice Rector; Ms. Steverson, Secretary. The motion was seconded by Mr. Murphy and carried by roll call voice vote.

Mr. Starkey presented and moved for approval the 2013-2014 Board Executive Committee, Committee Chair and Foundation Liaison recommendations with an effective date of July 1, 2013. Executive Committee recommendations: Mr. Black, Mr. Randall, Ms. Steverson, Mr. Murphy, Dr. Denton, Mr. Carnam and Mr. Starkey; Board Committee Chair recommendations: Mr. Murphy, Chair, Facilities, Finance and Audit; Dr. Denton, Chair, Academic and Student Affairs; Mr. Carnam, Chair, Resource and Governance; and Mr. Starkey, Chair, Institutional Advancement. Board liaison recommendations: Mr. Green, Real Estate Foundation; Mr. Anas, VSU Foundation; and Ms. Gillespie, Research Foundation. The motion was seconded by Mr. Randall and carried by roll call voice vote.

There being no further business, the Rector adjourned the meeting of the Board at 6:03 p.m.

  
Katherine E. Busser, Rector

  
Barbara Steverson, Secretary

6-14-13  
Date

6-14-13  
Date

Resolution of  
The Board of Visitors of  
Virginia State University  
Institutional Advancement Committee

April 19, 2013

**WHEREAS**, the primary purpose of the Institutional Advancement Committee is to assist the Board of Visitors in discharging its oversight responsibilities; and


**WHEREAS**, the Institutional Advancement Committee will review the University's fund raising processes, assess the effectiveness of the systems associated with the effective and efficient operations of the areas under the purview of the Office of Institutional Advancement; and

**WHEREAS**, the Institutional Advancement Committee Charter prescribes the purpose, authority, composition, meeting schedule, responsibilities, independent oversight of internal operations within the department, reporting and other responsibilities assigned to members of the Institutional Advancement Committee; and

**WHEREAS**, the Board of Visitors has reviewed the Institutional Advancement Position Paper authorizing the VSU Foundation and the VSU Real Estate Foundation to use the "VSU" identifier in the name of entities created to advance the commercial, retail and residential development on Chesterfield Avenue, Ettrick, Virginia; and


**NOW THEREFORE BE IT RESOLVED THAT** the Board of Visitors of Virginia State University approves the use as described above.

**BE IT FINALLY RESOLVED** that the Institutional Advancement Committee should continue effective efforts designed to assist the Board of Visitors in discharging its oversight responsibilities and to keep the Board of Visitors informed of matters of importance.

  
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Katherine E. Busser, Rector

4-19-13

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Barbara Steverson, Secretary

April 19, 2013

\_\_\_\_\_  
Date

**Virginia State University Board of Visitors  
Resolution for  
Approval of Virginia State University's  
Small, Women, and Minority-Owned (SWaM) Plan for  
Fiscal Years 2013, 2014 and 2015  
April 2013**

**WHEREAS**, the 2008 session of the General Assembly enacted, and the Governor signed, HB1390 and SB442 (identical bills), Chapters 824 and 829 of the 2008 Acts of Assembly, which allows Virginia State University to enter into a memorandum of understanding with the appropriate Cabinet Secretary or Secretaries designated by the Governor for additional operational authority in a minimum of two, but not all three of the functional areas of information technology, procurement and capital projects excluding leases of real property; and

**WHEREAS**, Virginia State University ("University") has selected the areas of information technology and procurement as the areas in which to apply for additional operational authority as set forth in §§ 2.0 and 3.0 of Chapters 824 and 829; and

**WHEREAS**, the Virginia State University Board of Visitors ("Board") is committed to the Commonwealth's established executive order of equal opportunity and non-discrimination in procurement and supports economic advancement; and

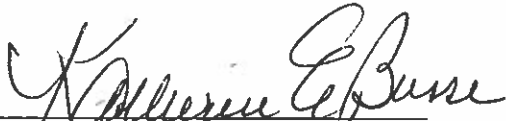
**WHEREAS**, the requirements set forth in § 3.0 of Chapters 824 and 829 identifies that the University shall adopt a small, woman-owned, and minority-owned ("SWaM") business program that is consistent with the Commonwealth of Virginia's SWaM program; and

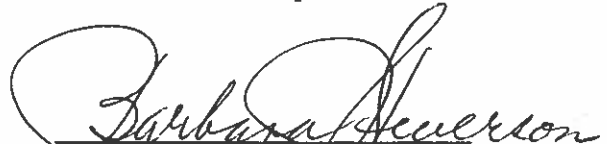
**WHEREAS**, the establishment goal for SWaM business participation in University contracts will convey the importance that the Board of Visitors places on ensuring equal opportunities in University expenditures and procurement activities.

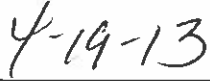
**NOW, THEREFORE, BE IT RESOLVED BY THE VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

1. The Board desires to meet the Commonwealth of Virginia's goal in University contracts.
2. That in attempting to meet this goal, the Board shall fully comply with State and Federal law, including the provisions of the Virginia Public Procurement Act, which means that although the University should take all steps necessary to facilitate and help ensure that participation of SWaM business in University procurement processes, no special arrangements of any kind shall be given to a SWaM business when determining which bidder, offeror or potential contactor shall receive a University contract.
3. That this goal shall apply to all discretionary expenditures of University funds for which there is competition.

4. The University shall ensure that all Vice Presidents, Associate Vice Presidents, department directors and employees with delegated procurement authority are made aware of this resolution and the expectations of the Board that are expressed herein.

  
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Katherine E. Busser, Rector

  
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Barbara Steverson, Secretary

  
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Date

  
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Date

**VIRGINIA STATE UNIVERSITY  
BOARD OF VISITORS  
RESOLUTION FOR  
AUTHORIZATION OF MEMORANDA OF UNDERSTANDING FOR  
LEVEL 2 HIGHER EDUCATION RESTRUCTURING**

**APRIL 19, 2013**

**WHEREAS**, the General Assembly of Virginia (i) enacted at its 2008 Session, and the Governor approved, Chapters 824 and 829 of the 2008 Acts of Assembly of Virginia (“Chapters 824 and 829”), two identical acts that amended and reenacted § 23-38.90 of the Code of Virginia and set forth various criteria and requirements for granting certain operational authority to certain public institutions of higher education in Virginia in the functional areas of information technology, procurement, and capital projects excluding leases of real property, and (ii) enacted at its 2013 Session, and the Governor approved, Chapter 438 of the 2013 Acts of Assembly of Virginia, which also amended and reenacted § 23-38.90 to modify one of the criteria for eligibility for such operational authority (collectively, “Chapters 824, 829 and 438”); and

**WHEREAS**, § 1.0 of the second enactment clause of Chapters 824 and 829 provides that “any public institution of higher education in Virginia may be granted additional operational authority in a minimum of two, but not all three of the following functional areas: information technology ...; procurement ...; and capital projects excluding leases of real property .... For each functional area ... such institution shall be required to enter into a separate and distinct memorandum of understanding with the appropriate Cabinet Secretary or Secretaries, as designated by the Governor, in order to exercise any such operational authority”; and

**WHEREAS**, Virginia State University, consisting of State agency 212 and State agency 234, the Cooperative Extension and Agricultural Research Services (the “Extension Service”) (collectively, the “University”) has determined that the University is qualified to be, and should be, governed by a memoranda of understanding as provided by Chapters 824, 829 and 438; and

**WHEREAS**, the University Administration has recommended that information technology and procurement, both of which functions State agency 212 performs and administers for itself and for State agency 234, should be selected as the most advantageous functional areas for which to request and be granted additional operational authority; and

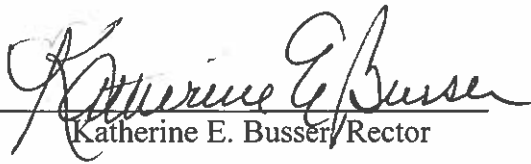
**WHEREAS**, the University Administration has prepared and adopted Small, Women and Minority-Owned (“SWaM”) Plan goals for 2012-13 and aspirational SWaM Plan goals for 2013-14 and 2014-15; and

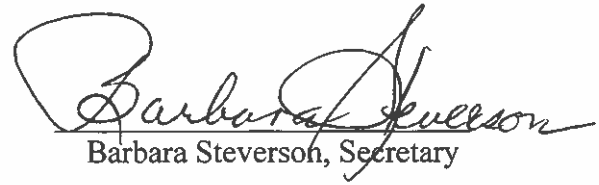
**WHEREAS**, the University received certification pursuant to § 23-9.6:1.01 of the Code of Virginia from the State Council of Higher Education for Virginia (“SCHEV”) on May 17, 2011 for the most recent fiscal year (2009-10) for which SCHEV has completed certification.

**NOW THEREFORE BE IT RESOLVED** by the Board of Visitors (the “Board”) of the University that:

1. After careful consideration, and with full understanding of the responsibilities it and the University will be assuming if authority pursuant to Chapters 824, 829, and 438 is granted, it is the sense of the Board that the University is qualified to be, and should be, governed by a memoranda of understanding as provided in Chapters 824, 829, and 438;
2. The University should select information technology and procurement as the functional areas in which it enters into a separate memoranda of understanding with the Secretary or Secretaries designated by the Governor, as provided in Chapters 824, 829, and 438;
3. The Board elects to be governed by, and adopts, §§ 2.0 and 3.0 of the second enactment clause of Chapters 824 and 829, which sets forth certain State Policies for information technology and procurement;
4. The Board hereby approves and adopts the Small, Women and Minority-Owned (“SWaM”) Plan goals for 2012-13 and the aspirational SWaM Plan goals for 2013-14 and 2014-15 that were prepared by the University Administration and presented to the Board;
5. The Board hereby adopts the “Rules Governing Procurement of Goods, Services, Insurance, and Construction by a Public Institution of Higher Education of the Commonwealth of Virginia” contained in Attachment 1 to § 3.0 of the second enactment clause of Chapters 824 and 829 to govern the University’s procurement of goods, services, and insurance;
6. With the understanding that it is at all times fully and ultimately accountable for the proper fulfillment of the duties and responsibilities set forth in, and for the appropriate implementation of, the information technology and procurement authority detailed in §§ 2.0 and 3.0 of the second enactment clause of Chapters 824 and 829, the Board, by its legally permissible procedures, hereby delegates the duties and responsibilities set forth in §§ 2.0 and 3.0 of the second enactment clause of Chapters 824 and 829 to the President of the University, and, while continuing to be fully accountable for such duties and responsibilities, the President is hereby authorized to further delegate the implementation of those duties and responsibilities pursuant to the University’s usual delegation policies and procedures; and
7. The Board hereby delegates to its Executive Committee the authority to review and approve, on behalf of the Board, any additional matters that require Board approval for the University to enter into an information technology and procurement memoranda of understanding with the Secretary or Secretaries designated by the Governor, as provided in Chapters 824, 829, and 438, including, but not limited to, (i) an information technology strategic plan and information technology policies, standards, and guidelines governing project management, infrastructure, architecture, ongoing operations, security and project auditing, which are to be approved by the Secretary or Secretaries designated by the Governor, and (ii) two new measures and targets for those measures, which are to be developed in consultation with the Secretary or Secretaries designated by the Governor, or, for any new measure that is an education-related measure, with the Secretary of Education and SCHEV and approved by

SCHEV, subject to any such Executive Committee approval being presented to the full Board for ratification at its next meeting.

  
Katherine E. Busser, Rector

  
Barbara Steverson, Secretary

4-19-13  
Date

April 19, 2013  
Date

**RESOLUTION OF THE  
VIRGINIA STATE UNIVERSITY BOARD OF VISITORS**

**AUTHORIZING RIGHT OF WAY CONVEYANCE**

**WHEREAS**, § 2.2-1150(A)(1) of the *Code of Virginia* provides that, when it is deemed to be in the public interest, property owned by the Commonwealth may be sold, leased or other interests therein conveyed to political subdivisions, public authorities, or the federal government, for such consideration as is deemed proper; and

**WHEREAS**, § 23-4.1 of the *Code of Virginia* authorizes the Boards of Visitors or Trustees of all State educational institutions to lease or sell and convey whatever interest they may have in real property that has been or may hereafter be acquired by purchase, will or deed of gift; and

**WHEREAS**, construction of the Multipurpose Center at Virginia State University will generate traffic impacts which support a four lane highway; and

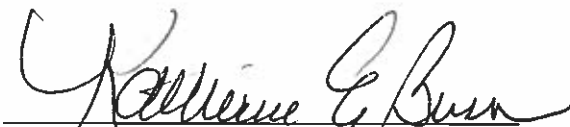
**WHEREAS**, widening of the River Road corridor is required for increased traffic impacts due to the Multipurpose Center at Virginia State University; and

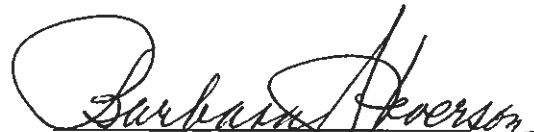
**WHEREAS**, improvement of River Road will provide aesthetic enhancements to provide a campus-like feel throughout the corridor; and

**WHEREAS**, the Board of Visitors supports the mutually advantageous right of way conveyance to the Virginia Department of Transportation in Chesterfield County, Virginia, reflecting the Campus Master Plan and 20/20 Vision Plan; and

**WHEREAS**, the Board of Visitors supports the right of way conveyance of a land area fronting Granger Street and River Road, approximately 1.8 acres, to Chesterfield County who will transfer it to Virginia Department of Transportation at the completion of the project. This conveyance will be at no consideration because the road widening project will benefit the University's Multipurpose Center. This conveyance is subject to the Governor's approval.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board of Visitors of Virginia State University hereby authorizes a right of way conveyance to Chesterfield County, Virginia.

  
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Katherine E. Busser, Rector

  
\_\_\_\_\_  
Barbara Steverson, Secretary

4-19-13  
Date

April 19, 2013  
Date



**VIRGINIA STATE UNIVERSITY  
BOARD OF VISITORS**

**RESOLUTION AUTHORIZING THE OPERATING BUDGET FOR  
FISCAL YEAR 2013-2014**

**APRIL 19, 2013**

**WHEREAS**, the Board of Visitors, has today given consideration and approved tuition and fee rates for Fiscal Year 2013-2014, within the limits set by the Commonwealth of Virginia as proposed by the Governor and as amended by the 2013 General Assembly, based on the latest information available to the University for what it is believed to become the 2012-2014 Biennium Appropriation Act (Act), once the Governor has signed the final bill; and

**WHEREAS**, the tuition and fee rates approved for Fiscal Year 2013-2014 as presented by the Administration are deemed reasonable and consistent with past Appropriation Acts; and

**WHEREAS**, the appropriations to the University, which authorize the state funding and spending authority for the University, including the Cooperative Extension and Agricultural Research Services budget, but not including local University or VSU Foundation funding, are limited to the amounts and conditions in the Act; and

**WHEREAS**, the University has forecast revenue collections from all sources for Fiscal Year 2013-2014, based on conservatively anticipated enrollment levels; and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Visitors approves the Proposed Operating Budget appearing on the attached Table I; and

**BE IT FURTHER RESOLVED THAT**, the Board of Visitors approves the Educational and General (E&G) Budget appearing on the attached Schedule I; and

**BE IT FURTHER RESOLVED THAT**, the Board of Visitors approves the budgeted amounts for the Auxiliary Enterprise programs as appearing on Schedule II; and


**BE IT FURTHER RESOLVED THAT**, the Board of Visitors approves the State Student Financial Assistance budget which equals the University's appropriation and noted E&G transfers as appearing on Table I; and

**BE IT FURTHER RESOLVED THAT**, the Board of Visitors approves expenditures in support of Sponsored Programs that have been properly awarded to the University and up to the amounts for which cash will be made available during the course of Fiscal Year 2013-2014 or as appearing in Table I; and

**BE IT FURTHER RESOLVED THAT,** the Board of Visitors approves the projected budget for local University and VSU Foundation funding, as presented on Table I; and

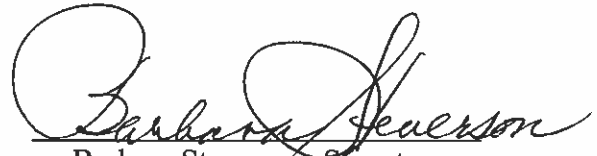
**BE IT FURTHER RESOLVED THAT,** the Board of Visitors authorizes the President to allocate and cause to be expended tuition, room, board, comprehensive and other fees collected beyond base projections, up to the amount appropriated and adjustments required and allowed by language in the Act, any additional General Fund Appropriation which may be incorporated in the final Appropriation Act and also to reallocate and expend all unexpended fiscal year 2012-2013 Educational and General and Auxiliary Enterprise funding that may be re-appropriated for use in fiscal year 2013-2014 and to expend local funds available to the University should the need arise; and

**BE IT FURTHER RESOLVED THAT,** the University President shall provide to the Board, at its next regular scheduled board meeting, a presentation of the actual budget distribution.

  
Katherine E. Busser, Rector

4-19-13

Date

  
Barbara Steverson, Secretary

April 19, 2013

Date

**VIRGINIA STATE UNIVERSITY  
BOARD OF VISITORS**

**RESOLUTION FOR  
TUITION AND FEES FOR ACADEMIC YEAR 2013 - 2014**

**APRIL 19, 2013**

**WHEREAS**, the Commonwealth of Virginia funding policies and the impact of the economic forecast for the foreseeable future contained in the 2012-2014 Biennium Appropriations Act (Act); and

**WHEREAS**, the Act requires each institution to communicate its tuition and fee policy, as approved by the Board of Visitors to the Secretary of Education, the State Council of Higher Education for Virginia (SCHEV), and the Chairs of the House Appropriations and Senate Finance Committee by May 15 of each fiscal year; and

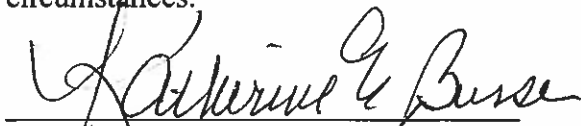
**WHEREAS**, the Board of Visitors has considered the proposed schedule of tuition, room, board, comprehensive, and miscellaneous fees, identified as Schedules A, B, C, D and E (attached); and

**WHEREAS**, the rates set for tuition, room, board, comprehensive, and miscellaneous fees, together with administrative actions to control costs, are intended to provide adequate coverage for basic instructional activities, related administrative support, other program and operating costs, and adequate debt service reserves for past and future construction projects utilizing bonded funds.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board of Visitors of Virginia State University approves the tuition, room, board, comprehensive, and miscellaneous fees, found on Schedules A, B, C, D, and E, to be charged to students during the 2013-2014 academic year.

**BE IT FURTHER RESOLVED THAT**, the President shall monitor any subsequent actions of the General Assembly between now and the beginning of Fiscal Year 2014 for legislative impact on the tuition and fee policy and related funding, and shall implement timely changes required by such legislation, and shall report such action to the Board of Visitors at its next regularly scheduled meeting; and

**BE IT FURTHER RESOLVED THAT**, the President is authorized to establish miscellaneous fees for items not listed in Schedule D, in response to emerging needs and changing circumstances.

  
Katherine E. Busser, Rector

  
Barbara Steverson, Secretary

4-19-13  
Date

April 19, 2013  
Date