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## IRS Transcript Request- “Get Transcript”

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You can get a transcript by mail to view your tax account transactions or line-by-line tax return information for a specific tax year. The method you used to file your return and whether you have a refund or balance due, affects your [current year transcript availability](#).

Use Website: <https://www.irs.gov/individuals/get-transcript>

Contact IRS by Phone: 1-800-908-9946

***Note:** You may be required to submit a Verification of Non-Filing letter from the IRS ([www.irs.gov](http://www.irs.gov)) if either of the following statements are applicable to you:*

- 1) You were **NOT** employed and had no income from work for 2021.*
- 2) You were employed in 2021 but will not and are not required to file a Federal Tax Return.*

To use “**Get Transcript by Mail**”, you need your [Social Security number \(SSN\)](#) or your [Individual Tax Identification Number \(ITIN\)](#), date of birth, and address from your latest tax return.



- For **Type of Transcript**, choose the “[Return Transcript](#)”
  - For **Tax Year**, choose **2021**
  - Transcript arrives in 5 to 10 business days.
  - Transcript by Mail is available [en Español](#).