



# Separation Form for Parents

Office of Student Financial Aid  
P.O. Box 9031  
Virginia State University, VA 23806  
Fax: (804) 524-6818

2023-2024

\_\_\_\_\_ If you have checked married on the FAFSA, but are now separated from your spouse, the documentation listed below will be needed.

\_\_\_\_\_ If you checked separated/divorced on the FAFSA, the documentation listed below will be needed.

**If you cannot provide a legal separation or divorce agreement, then we will need additional information:**

Please provide two from the following list:

- \*Copy of Drivers' License
- \*Utility Bill
- \*Pay Stub
- \*Bank Statement (1<sup>st</sup> page)
- \*Cable Bill
- \*First page of Current Federal or State Income Taxes
- \*Lease agreement
- \*Credit Card Bill
- \*Letters from Minister Confirming Separation
- \*Copy of Retirement/social security/unemployment check

*You can mark out any confidential information, we only need the name and address for the spouse.*

This information must be updated annually. Thank you for your prompt attention to this matter.