
IRS Transcript Request- “Get Transcript”

You can get a transcript by mail to view your tax account transactions or line-by-line tax return information for a specific tax year. The method you used to file your return and whether you have a refund or balance due, affects your current year transcript availability.

Use Website: <https://www.irs.gov/individuals/get-transcript>

Contact IRS by Phone: 1-800-908-9946

***Note:** You may be required to submit a Verification of Non-Filing letter from the IRS (www.irs.gov) if either of the following statements are applicable to you:*

- 1) You were **NOT** employed and had no income from work for 2018.*
- 2) You were employed in 2018 but will not and are not required to file a Federal Tax Return.*

To use “**Get Transcript by Mail**”, you need your Social Security number (SSN) or your Individual Tax Identification Number (ITIN), date of birth, and address from your latest tax return.



- For **Type of Transcript**, choose the “**Return Transcript**”
 - For **Tax Year**, choose **2018**
 - Transcript arrives in 5 to 10 business days.
 - Transcript by Mail is available en Español.