

## 2024-2025 Work-Study Interest Form

**Office of Student Financial Aid**

**P.O. Box 9031 - 112 Gandy Hall**

**Virginia State University, Petersburg, VA 23806**

**Return Completed Form to: Fax: (804) 524-6818 OR Email: [cfelton@vsu.edu](mailto:cfelton@vsu.edu)**

The Federal College Work-Study (FWS) Program provides on-campus and off-campus employment opportunities for eligible students. The rate of pay is the federal minimum wage or higher. Students are generally limited to working 15-20 hours per week.

You have indicated a desire to participate in the FWS program. You must meet the following criteria:

- Must complete the 2024-2025 Free Application for Federal Student Aid (FAFSA) to determine your eligibility. Students must have financial need as determined by the FAFSA.
- Must submit all required financial aid forms before the priority deadline.
- Must be enrolled in an eligible program of study **and** must be enrolled in at least 6 credit hours.
- Must meet the Satisfactory Academic Progress (SAP) Guidelines for federal student aid.
- Must accept the FWS offer in Banner self-service.
- Must work to earn this award.
- Must have the original requested identification documents, no copies or screenshots.

Please keep in mind that completing this form does not guarantee you a work-study position and this form does not guarantee you to be placed in the department of your choice. Funding is limited and students are awarded on a “first come, first serve” basis. If hired, you will be required to complete the necessary Human Resources and Payroll paperwork and training.

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**V#:** V00 \_\_\_\_\_ **Cell Phone #:** (\_\_\_\_) \_\_\_\_\_

**Major:** \_\_\_\_\_ **VSU Email:** \_\_\_\_\_@student.vsu.edu

**Interested in a FWS position that is:**  On-campus  Off-campus  On or Off-campus

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office use only, do not write below this line**

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**Date of receipt:** \_\_\_\_\_