**CARL CLASS**

28 Trojan Way | Petersburg, VA 23806 |carl.classproject@vsu.edu | (111) 555-5555

**EDUCATION**

**Virginia State University**, Petersburg, VA **May 2022**

Bachelor of Science in Management; Concentrations in Finance and Economics; Minor in Political Science

**Cumulative GPA: 3.25**

**RELEVANT COURSES**

Investments, Micro/Macro Economics, Accounting, Essentials of Information Technology, Economics of

Money, Banking, and Financial Markets

**Copenhagen Business School**, Copenhagen, Denmark **Fall 2019**

Study Abroad Program

**EXPERIENCE**

**Virginia State University Office of Student Activities**, Petersburg, VA **Spring 2020**

*Director’s Office Assistant*

* Conducted research requested by faculty members, answered phones, photocopied, and organized the mail

**Middelfar Sparekasse**, Copenhagen, Denmark **Fall 2019**

*Research Project*

* Analyzed the Danish bank’s system of self-management in a group project with four Scandinavian students for an Organizational Behavior class
* Conducted interviews and extensive research to determine the pros and cons of self-management and whether it would apply to larger banking systems or the expansion of Middelfar Sparekasse
* Provided report to the bank leadership suggesting ways to improve the existing system of self-management

**Golf Galaxy**, Salt Lake City, UT **Summer 2019**

*Customer Service Employee*

* Conducted floor sales of golf equipment, answered phones and was involved in sales and cashier training

**Utah Gubernatorial Campaign**, Salt Lake City, UT **Summer 2018**

Scott Matheson Candidate Volunteer

* Conducted phone banking, registered hundreds of voters, organized invitations to events, and recorded and transcribed public debates
* Prepared packets for distribution, registered voters, compiled information, and stored in databases using Excel

**EXTRACURRICULAR ACTIVITIES**

* Alpha Alpha Alpha Fraternity, Treasurer **2019-Present**
* Ukrops Monument 10K, Avid Runner, Participant **2019, 2020**
* Virginia State University Majors Club **2019-Present**

**SKILLS**

* Superior verbal and written communication and conversational Spanish
* Proficient in Microsoft Word, Excel, PowerPoint, and Database Research
* Analytical/quantitative, technical, and problem-solving skills
* Strong work ethic