

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
COMMITTEE ON PERSONNEL, COMPENSATION & GOVERNANCE
3:00 P.M.; THURSDAY, NOVEMBER 18, 2021
The Gateway Dining & Event Center
(on the campus of Virginia State University)
(No Public Comment Period Scheduled)**

**DRAFT AGENDA
(as of 11.17.21)**

CALL TO ORDER Mr. Raul R. Herrera, Chair

ROLL CALL

INVOCATION (*Pastor Jasmyn Graham, Director of Campus Ministries*)

APPROVAL OF AGENDA

APPROVAL OF PREVIOUS MEETING MINUTES (if any)

- September 16, 2021 meeting

PRESIDENT'S REMARKS Dr. Makola M. Abdullah

REPORTS AND RECOMMENDATIONS

- Information Items:
 - Board Matrix Update/Next Steps
- CLOSED SESSION
 - President's Compensation Package Update

OTHER BUSINESS

ADJOURNMENT

***All start times for committees are approximate. Meetings may begin either before or after the posted approximate start time as committee members are ready to proceed. Meetings may also end either before or after the posted time. The Board reserves the right to change its schedule as needed.*

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
PERSONNEL, COMPENSATION & GOVERNANCE
COMMITTEE MINUTES
November 18, 2021**

CALL TO ORDER

Mr. Raul Herrera, Chair, called the Personnel, Compensation, & Governance (PCG) Committee meeting to order at approximately 3:00 p.m. in the Gateway Dining & Event Center.

ROLL CALL

A quorum was present.

Committee Members Present:

Mr. Raul Herrera
Ms. Thursa Crittenden (*absent*)
Mr. Michael Flemming
Ms. Shavonne Gordon (*absent*)
Mr. Jon Moore
Mr. Xavier Richardson
Mr. Wayne Turnage
Dr. Valerie Brown, Rector (*ex-officio*)

Other Board Members Present:

Ms. Pamela Currey
Dr. Christine M. Darden
Mr. Edward Owens
Mr. Glenn Sessoms (*electronic communication*)

Legal Counsel:

Ms. Cynthia Norwood, Assistant Attorney General
Ms. Deborah Love, Senior Assistant Attorney General

Administration Present:

Dr. Makola M. Abdullah, President
Dr. Donald Palm, Provost/Sr. Vice President for Academic and Student Affairs
Mr. Kevin Davenport, Vice President for Finance
Ms. Tanya Simmons, Associate Vice President/Director, Office of Human Resources
Ms. Adrian Petway, Assistant Vice President for Budget and Financial Planning
Dr. Gwendolyn Williams Dandridge, Director, Office of Communications
Dr. Annie C. Redd, Special Assistant to the President and Board Liaison

Others Present:

Deborah Jefferson, Office of the President
Danette Johnson, Office of the President
Yourdonus James, Director, Conference Center

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Pastor Jasmyn Graham, VSU Campus Ministries
Tasha Owens, Internal Audit
Ahmad Lewis, Internal Audit
Malika Blume, President's Office
Star McCray, Conference Services

INVOCATION

APPROVAL OF AGENDA

The Committee approved the agenda by voice vote.

APPROVAL OF PREVIOUS MEETING MINUTES (if any)

The Committee approved the minutes from the April 23, 2021 committee meeting.

PRESIDENT'S REMARKS

None.

REPORTS AND RECOMMENDATIONS

Chair Herrera reviewed the compiled results from the Board Matrix exercise. Discussion followed regarding other areas of expertise to be recommended for the VSU Board such as agriculture and technology services. The committee discussed the expected change in board membership due to three members completing their second terms and two board members completing their first terms as of June 30, 2022. Chair Herrera endorsed removing responses from the three board members who are serving their last terms to present an accurate picture of the board.

Chair Herrera also shared that the President's compensation package had been finalized. There are a couple of issues in terms of metrics for purposes of bonus awards. The committee will outline the terms in a separate memorandum to the President.

CLOSED SESSION

The Chair convened a closed meeting at approximately 3:40 p.m. for the discussion of personnel matters related to the employment, assignment, appointment, or performance of specific employees pursuant to Va. Code Section 2.2-3711 (A) (1), specifically relating to staff performance. The chair requested President Makola M. Abdullah; Dr. Donald Palm, Executive VP/Provost; and Dr. Annie C. Redd, Board Liaison, and Cynthia Norwood, Legal Counsel, to attend the closed meeting.

The Committee re-convened in open session at 3:53 p.m. with a roll call vote that the Committee discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion(s) by which the closed meeting was convened.

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ADJOURNMENT

There being no further business, the Chair adjourned the meeting at approximately 3:30 p.m.

Approved:

RAUL HERRERA

2/3/2021

Chair

Date