

VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
FULL BOARD MEETING
10:30 A.M., FRIDAY, APRIL 26, 2024
Gateway Dining and Events Center
(on the campus of Virginia State University)
(No Public Comment Period Scheduled)

DRAFT AGENDA

Rector Valerie K. Brown, Presiding

Call to OrderDr. Valerie K. Brown, Rector

Roll Call (Ms. Pamela Currey, Secretary)

Invocation..... (Pastor Seth Ahmad-McQueen, Director of Campus Ministries)

Rector's Remarks

Approval of Agenda

Consent Agenda - for Board Approval

- Minutes from Previous Meetings:
 - March 22, 2024, Full Board Meeting
- Proposed Meeting Dates for July 2024-June 2025
- Board Documents for Reaffirmation
 - Board Bylaws
 - Statement of Governance
 - Code of Ethics
 - Freedom of Information Act Rights & Responsibilities

- Acknowledgement of Alumni of the Year, 2024 – Mr. Dennis Snead; Class of 1980; 2000

President's ReportDr. Makola M. Abdullah

Closed Session(s):

- President's Performance Evaluation - Board Discussion
- Staff Appointments/Personnel Discussion
- Candidates for Promotion & Tenure; Honorary Doctorate Degrees

COMMITTEE REPORTS

Academic & Student Affairs Committee

- Approval Item(s):
 - Approval of Candidates for Promotion and Tenure
 - Approval of Candidates for Honorary Doctorate Degree

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- Information Item(s):
 - Summary of Updates from the divisions of Academic Affairs & Student Affairs and Enrollment Management
 - Reports from the Faculty and Student Representatives to the Board
 - Dr. Leonard Githinji, Faculty Senate Chair
 - Ms. Kailyn Haye, Student Government Association President
 - Remarks from the Staff Senate
 - Ms. Fran Thomas, Staff Senate Chair

Facilities & Finance Committee

- Approval Item(s):
 - Resolution Authorizing the Operating Budget for Fiscal Year 2024-2025
 - Resolution Authorizing Unfunded Scholarships for Fiscal Years 2024-2025
 - Resolution Authorizing Tuition & Fees for Fiscal Year 2024-2025
 - Resolution Approving Revisions to the Campus Master Plan
- Information Item(s):
 - Summary of Updates from the Division of Finance & Administration

Personnel, Compensation & Governance Committee

- Approval Item(s): None
- Information Item(s):
 - Summary of Committee Discussion

Institutional Advancement Committee

- Approval Item(s): None
- Information Item(s):
 - Summary of Updates from the Division of Institutional Advancement

Report of Affiliated Foundation(s)

Legal Counsel Update (if any)

Board Self-Assessment of its Performance

Announcements

Adjournment

4.16.2024

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
FULL BOARD MEETING DRAFT MINUTES
FRIDAY, APRIL 26, 2024**

CALL TO ORDER

Rector Valerie Brown called the meeting of the Virginia State University (VSU) Board of Visitors (Board) to order in the Gateway Dining and Events Center on the campus of Virginia State University at approximately 10:40 a.m. The Rector informed the Board and others present that this meeting was being live-streamed per the Commonwealth of Virginia open meeting laws and conducted in compliance with the Americans with Disabilities Act and Section 508 of the Rehabilitation Act of 1973. The Rector also informed viewers how to contact the VSU Helpdesk if there was a technical interruption in the live stream.

ROLL CALL

A quorum was present.

Board Members Present:

Dr. Valerie Brown
Mr. Victor Branch
Dr. Joseph A.F. Chase, Jr.
Mr. Thomas Cosgrove
Dr. Harold Green, Jr.
Ms. Pam Currey
Dr. Robert Denton, Jr.
Ms. Shavonne Gordon
Dr. Leonard Haynes, III (*Absent*)
Ms. Daphne Meeks
Mr. Jon Moore
Mr. Kishore Thota
Mr. William Murray
Mr. Edward Owens (*Absent*)
General Dennis L. Via

Board Appointments:

Dr. Leonard Githinji, Faculty Representative (*Absent*)
Ms. Kailyn Haye, Student Representative

Administration Present:

Dr. Makola M. Abdullah, President
Dr. Tia Minnis, Interim Provost/Vice President for Academic and Student Affairs
Mr. Kevin Davenport, Senior Vice President for Finance & Administration/Chief Financial Officer
Ms. Shawri King-Casey, Vice President for Integrity & Compliance
Ms. Tonya S. Hall, Vice President for Advancement and External Engagement
Dr. Alexis Brooks-Walter, Vice President for Student Affairs/Enrollment Management
Dr. Annie Redd, Chief of Staff/Director, Board Operations and Relations
Ms. Tanya Simmons, Associate Vice President, Office of Human Resources

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Legal Counsel Present:

Mike Melis, Senior Assistant Attorney General/Education Section Chief

INVOCATION

Rector Brown invited Pastor Seth Ahmad-McQueen to offer the invocation.

RECTOR'S OPENING REMARKS

Rector Brown shared her delight about the tour of the new Alfred W. Harris Academic Commons Building. She stated that it is an amazing resource for the VSU campus and congratulated President Abdullah and his team for their efforts in making it happen. Rector Brown and Dr. Redd attended the SACSCOC conference in Atlanta, GA a few weeks ago. The focus of the session was the institutional and governance relationship. Rector Brown indicated that General Via, who was appointed to serve out Dr. Darden's final term, is also seeking reappointment to the Board. She also acknowledged that Vice-Rector Shavonne Gordon and Mr. William Murray first terms are coming to an end. Ms. Pamela Currey is wrapping up her second term and is ineligible for reappointment. The April 26th meeting is Ms. Currey's last Board meeting and Rector Brown asked for a motion to award a Resolution for Exemplary Service to Virginia State University to her. The motion was received, properly seconded, and unanimously approved by roll call vote.

APPROVAL OF THE AGENDA

The Rector called for approval of the agenda. The motion was received, properly seconded, and approved by voice vote.

The Rector called for approval of a consent agenda which consisted of routine items approved by the Board. A motion was received with one noted correction to ensure that the Audit Committee was included in the Bylaws. The motion was properly seconded, and the consent agenda was approved by voice vote.

- March 22, 2024 Full Board Meeting Minutes
- Proposed Meeting Dates for July 2024-June 2025
- Board Documents for Reaffirmation
 - Board Bylaws
 - Statement of Governance
 - Code of Ethics
 - Freedom of Information Act Rights & Responsibilities

PRESIDENT'S REMARKS AND PRESENTATION

Dr. Abdullah thanked the Board members for their service and time. He gave a brief presentation on VSU highlights and acknowledged Dr. Adrian Petway for recently earning her Doctorate. The President also acknowledged the 2024-2025 Mr. and Miss Virginia State University and new inductees of the Charlie W. Hill Leadership Institute.

BOARD APPROVALS

- Resolution Approving an Honorary Degree to Officer Bruce Foster. (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Resolution Approving an Honorary Degree to Mr. Lucius Edwards. (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.

FULL BOARD MEETING MINUTES

APRIL 26, 2024

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BOARD APPROVALS *(continued)*

- Resolution Approving an Honorary Degree to Robert C. "Bobby" Scott. (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Resolution Authorizing the Operating Budget for Fiscal Year 2024-2025 (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Resolution Approving Unfunded Scholarships (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Resolution Authorizing Tuition and Fees for Fiscal Year 2024-2025 with the proposed 2.9% increase to tuition and 3% increase for room, board, and the comprehensive fee. (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Resolution Approving Revisions to the Campus Master Plan (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote.
- Approval of Executive Compensation and authorizing Rector to finalize details with the Assistant State Attorney General and deliver to the President. (Approved by roll call vote) Dr. Haynes and Mr. Owens were not present for the vote.
- Motion for approval of the Candidates for Promotion and Tenure (Approved by roll call vote). Dr. Haynes and Mr. Owens were not present for the vote. (The candidates are listed below).

College of Agriculture

Guo-Liang Jiang, Promotion to Full Professor

Vitalis W. Temu, Promotion to Full Professor

Adnan Yousuf, Promotion to Full Professor

Angela Bacskocky, Promotion to Associate Professor and Tenure

College of Business

Dong K. Yoo, Promotion to Full Professor

College of Education

Tracy Walker, Promotion to Full Professor

Kristal Clemons, Promotion to Full Professor and Tenure

Faye C. Bradley, Promotion to Associate Professor and Tenure

Roberta Gentry, Promotion to Associate Professor

College of Engineering and Technology

Wei-Bang Chen, Promotion to Full Professor

College of Humanities and Social Sciences

Samuel Rowley, Awarded Tenure

James Gates, Jr., Promotion to Associate Professor and Tenure

James Fraser, Awarded Tenure

James Rada, Awarded Tenure

College of Natural and Health Sciences

Andrea R. Beyer, Promotion to Associate Professor/Tenure

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APRIL 26, 2024
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CLOSED SESSION

The Rector requested a motion to enter a Closed Session at approximately 11:25 a.m. for Discussion or consideration discussion or consideration of personnel matters under 2.2-3711 (A) (1), specifically relating to promotion and tenure; and Discussion or consideration of information under §2.2-3711 (A) (11), specifically to: confer honorary degrees and faculty; and Discussion or consideration of personnel matters pursuant to 2.2-3711 (A) (1), specifically relating to, "...discussion, consideration...of...candidates for...assignment, appointment, promotion, performance, demotion, salaries...and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals"; namely, executive evaluation and compensation. Additional attendees were President Abdullah, Dr. Redd, and Mike Melis, Legal Counsel. The motion was received, properly seconded, and approved by voice vote.

Upon returning to open session, the Rector called for a motion to certify the closed session that during its closed meeting, the board discussed only public business matters lawfully exempted from opening meeting requirements under the Virginia Freedom of Information Act, and only those public business matters identified in the motion convening the board in closed session. The motion was received, and properly seconded, and the board voted by roll call.

COMMITTEE REPORTS

The Committee Chairs gave brief summaries of the information items discussed in their respective committees. Dr. Githinji gave an update on behalf of the Faculty Senate and expressed appreciation for his opportunity to serve as the Faculty Representative to the Board for two years and that his term has ended as Faculty Senate Chair. Kailyn Hays gave an update on behalf of the Student Government Association and also expressed appreciation for the opportunity to serve as the Student Representative to the Board; Kailyn announced that she will graduate on May 11, 2024. Ms. Fran Thomas gave an update of activities on behalf of the Staff Senate.

REPORT OF AFFILIATED FOUNDATION(S) – No Report
LEGAL COUNSEL UPDATE (IF ANY) –
BOARD SELF-ASSESSMENT OF ITS PERFORMANCE

ADJOURNMENT

There being no further business, Rector Brown called for a motion to adjourn the meeting. The motion was received, and properly seconded, and the Committee voted by voice vote. The Chair adjourned the meeting at approximately 1:30 p.m.

Valerie Brown, Rector

Pamela A. Currey, Secretary

Date

Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION APPROVING THE 2024 REVISIONS TO
THE CAMPUS MASTER PLAN**

April 26, 2024

WHEREAS, pursuant to Virginia Code § 23.1-306(A), “the governing board of each public institution of higher education shall (i) develop and adopt biennially in odd-numbered years and amend or affirm biennially in even-numbered years a six (6) year plan for the institution . . .”;

WHEREAS, Virginia State University (“VSU” or “University”) has developed a Campus Master Plan to provide a framework for the development of facilities and infrastructure necessary to advance the University’s Six-Year Plan, support the University’s Strategic Plan and enhance the unique character of Virginia State University; and

WHEREAS, the Campus Master Plan serves as the required support document for the University’s Capital Outlay budget requests and Six-Year Plan submitted every biennium to the appropriate Commonwealth of Virginia governing bodies outlined in Virginia Code § 23.1-306(A) – (B); and

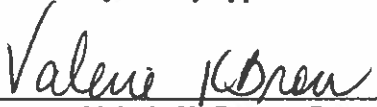
WHEREAS, the University intends to pursue additional Capital Outlay projects in furtherance of the Six-Year Plan; and

WHEREAS, the Campus Master Plan must be revised to reflect these projects in order to be used as accurate, documented evidence to support future Capital Outlay budget requests and the implementation of the Six-Year Plan; and

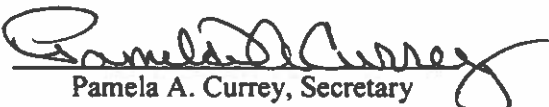
WHEREAS, the Board of Visitors’ approval of the Campus Master Plan amendments will advance the University’s effort to implement the University Six-Year Plan and promote the fulfillment of its Strategic Plan priorities; and

WHEREAS, the Board of Visitors supports the 2024 revisions to the Campus Master Plan as proposed.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the 2024 revisions to the Campus Master Plan.



Valerie K. Brown, Rector



Pamela A. Currey, Secretary

4/26/24

Date

4-26-2024

Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION APPROVING THE 2024 REVISIONS TO
THE CAMPUS MASTER PLAN**

April 26, 2024

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WHEREAS, the Campus Master Plan serves as the required support document for the University’s Capital Outlay budget requests and Six-Year Plan submitted every biennium to the appropriate Commonwealth of Virginia governing bodies outlined in Virginia Code § 23.1-306(A) – (B); and


WHEREAS, the University intends to pursue additional Capital Outlay projects in furtherance of the Six-Year Plan; and

WHEREAS, the Campus Master Plan must be revised to reflect these projects in order to be used as accurate, documented evidence to support future Capital Outlay budget requests and the implementation of the Six-Year Plan; and

WHEREAS, the Board of Visitors’ approval of the Campus Master Plan amendments will advance the University’s effort to implement the University Six-Year Plan and promote the fulfillment of its Strategic Plan priorities; and

WHEREAS, the Board of Visitors supports the 2024 revisions to the Campus Master Plan as proposed.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors of Virginia State University hereby approves the 2024 revisions to the Campus Master Plan.



Valerie K. Brown, Rector



Date



Pamela A. Currey, Secretary



Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION APPROVING UNFUNDED SCHOLARSHIPS
April 26, 2024**

WHEREAS, Virginia State University (“VSU” or “University”) utilizes unfunded scholarships to support students with financial need who might not otherwise be able to attend the University for financial reasons; and

WHEREAS, unfunded scholarships support VSU’s mission and its strategic plan by providing students *affordable access to an excellent education*, which is also an initiative of the Governor and the Commonwealth of Virginia; and

WHEREAS, pursuant to Virginia Code § 23.1-612, unfunded scholarships are applied exclusively to the remission, in whole or in part, of tuition and mandatory fees; and

WHEREAS, an undergraduate Virginia student may receive an annual remission of an amount not to exceed the cost of tuition and mandatory fees. An undergraduate non-Virginia student may receive an annual remission not to exceed the amount of the out-of-state tuition differential required to be paid by the student for tuition and mandatory fees; and

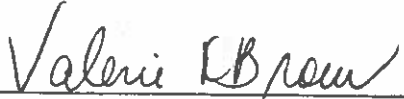
WHEREAS, pursuant to the authority granted in the referenced statute, the governing board determines the number of unfunded scholarships annually awarded to undergraduate Virginia students and non-Virginia students, and the total value of all such scholarships annually awarded to undergraduate Virginia students shall not exceed the amount of the applicable sum of undergraduate tuition and mandatory fees multiplied by 20 percent of the enrollment of undergraduate Virginia students during the preceding academic year; and

WHEREAS, the total value of all such scholarships annually awarded to undergraduate non-Virginia students shall not exceed the amount of the applicable per capita out-of-state tuition differential paid by undergraduate non-Virginia students for tuition and mandatory fees multiplied by 20 percent of the enrollment of undergraduate non-Virginia students during the preceding academic year; and

WHEREAS, in April 2024, the University’s FY 2024-2025 approved budget includes a total allocation of \$4,341,929 for unfunded scholarships for Virginia students and non-Virginia students, respectively.


THEREFORE, BE IT RESOLVED, that the Board approves the University’s plan to award a maximum of 300 unfunded scholarships to Virginia students and a maximum of 400 unfunded scholarships to non-Virginia students in fiscal year 2024-2025 and that the total of these combined categories of unfunded scholarships shall not exceed \$4,341,929.

BE IT FURTHER RESOLVED, that the Board will review and determine the amount of unfunded scholarships annually during the development of its operating budget which typically occurs in April of each year.



Valerie K. Brown, Rector
4/26/24

Date



Pamela Currey, Secretary
4/26/2024

Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION APPROVING UNFUNDED SCHOLARSHIPS
April 26, 2024**

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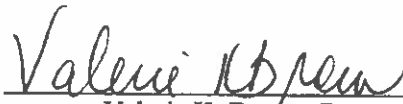
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Valerie K. Brown, Rector

4/26/24

Date



Pamela Currey, Secretary

4-26-2024

Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION AUTHORIZING THE OPERATING BUDGET
FOR FISCAL YEAR 2024-2025**

April 26, 2024

WHEREAS, the appropriations to Virginia State University (“VSU” or “University”), which authorize the state funding and spending authority for the University, including the Cooperative Extension and Agricultural Research Services budget, but not including local University or VSU Foundation funding, are limited to the amounts and conditions in the 2022 Special Session I, Virginia Acts of Assembly, Chapter 2 (“Acts of Assembly”); and

WHEREAS, the University has forecasted revenue collections from all sources for Fiscal Year 2024-2025, based on conservatively anticipated enrollment levels; and

WHEREAS, Virginia Code § 23.1-1301(A)(2) grants to the Virginia State University Board of Visitors (“Board of Visitors”) the authority to “[m]anage the funds of the institution and approve an annual budget.”

NOW, THEREFORE, BE IT RESOLVED, the Board of Visitors approves the Operating Budget appearing on the attached Table I; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the Educational and General (E&G) Budget appearing on the attached Schedule I; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for the Auxiliary Enterprise programs as appearing on Schedules II through V; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves expenditures in support of Sponsored Programs that have been properly awarded to the University and up to the amounts for which cash will be made available during Fiscal Year 2024-2025 or as appearing on Schedule VI; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for the Coronavirus Aid, Relief, and Economic Security (CARES) Act appearing on the attached Schedule VII; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for Local Funds appearing on the attached Schedule VIII; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for the Student Financial Assistance programs appearing on the attached Schedule IX; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for the Cooperative Extension and Agricultural Research Services ("CEARS") programs as appearing on Schedule X; and

BE IT FURTHER RESOLVED THAT, the Board of Visitors authorizes the President to allocate and cause to be expended tuition, room, board, comprehensive and other fees collected beyond base projections, up to the amount appropriated and adjustments required and allowed by language in the Acts of Assembly, any additional General Fund Appropriation which may be incorporated in the University's final budget and to expend local funds available to the University, should the need arise.

Valerie K. Brown

Valerie K. Brown, Rector

4/26/24

Date

Pamela Currey

Pamela Currey, Secretary

4/26/2024

Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
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FOR FISCAL YEAR 2024-2025**

April 26, 2024

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BE IT FURTHER RESOLVED THAT, the Board of Visitors approves the budgeted amounts for the Coronavirus Aid, Relief, and Economic Security (CARES) Act appearing on the attached Schedule VII; and

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BE IT FURTHER RESOLVED THAT, the Board of Visitors authorizes the President to allocate and cause to be expended tuition, room, board, comprehensive and other fees collected beyond base projections, up to the amount appropriated and adjustments required and allowed by language in the Acts of Assembly, any additional General Fund Appropriation which may be incorporated in the University's final budget and to expend local funds available to the University, should the need arise.

Valerie K. Brown
Valerie K. Brown, Rector
Date 4/26/24

Pamela Currey
Pamela Currey, Secretary
Date 4/26/2024

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
RESOLUTION AUTHORIZING
TUITION AND FEES FOR FISCAL YEAR 2024-2025**

April 26, 2024

WHEREAS, Virginia Code § 23.1-1301(A)(5) grants to the Virginia State University Board of Visitors (“Board of Visitors”) the authority to “fix the rates charged to students for tuition, mandatory fees, and other necessary charges;” and

WHEREAS, Virginia Code § 23.1-307(A) further directs the Board of Visitors to “fix, revise, charge, and collect tuition, fees, rates, rentals, and other charges for the services, goods, or facilities furnished by or on behalf of such institution and may adopt policies regarding any such service rendered or the use, occupancy, operation of any such facility;” and

WHEREAS, pursuant to Virginia Code § 23.1-307(D), if the Board of Visitors contemplates an increase to undergraduate tuition and/or mandatory fees, then the projected range of the planned increase and an explanation of the need for the increase must be provided to students and the public at least 30 days prior to the Board of Visitors voting on a resolution concerning the same; and

WHEREAS, pursuant to Virginia Code § 23.1-307(E), prior to voting on a resolution to increase undergraduate tuition and/or mandatory fees, the Board of Visitors must permit public comment on the proposed increase at a meeting as defined in Virginia Code § 2.2-3701 and must establish policies for such public comment, which may include reasonable time limitations; and,

WHEREAS, the students and public were properly notified and the Board of Visitors held a public meeting to take comments from the students and community at large on February 8, 2024, in accordance with the aforementioned statutes; and

WHEREAS, the Board of Visitors considered the proposed schedule of tuition, room, board, comprehensive, and miscellaneous fees, identified in the attached Schedules A, B, C, D and E; and,

WHEREAS, the rates set for tuition, room, board, comprehensive, and miscellaneous fees, together with administrative actions to control costs, are intended to provide adequate coverage for basic instructional activities, related administrative support, other program and operating costs, and adequate debt service reserves for past and future construction projects utilizing bond funds; and,

WHEREAS, having satisfied the requisite provisions of the Virginia Code, the attachments identified as Schedules A, B, C, D, E, which contain the 2024-25 tuition, fee, comprehensive, miscellaneous and room and board recommendations, are hereby presented to the Board of Visitors University for approval; and,

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors approves the tuition, room, board, comprehensive, mandatory and miscellaneous fees, listed on Schedules A, B, C, D, and E, to be charged to students during the 2024-2025 academic year; and

BE IT FURTHER RESOLVED THAT, the President of the University (“President”), by and through the Board of Visitors’ delegation authority, shall monitor any subsequent actions of the Virginia General Assembly between the passing of this resolution and the beginning of Fiscal Year 2025 for legislative impacts on funding and tuition and fee policy; and

BE IT FURTHER RESOLVED THAT, the President shall implement such changes required by legislation in a timely manner, and shall report those actions to the Board of Visitors at its next regularly scheduled meeting; and

BE IT FURTHER RESOLVED THAT, the President, by and through the Board of Visitors' delegation authority, shall establish miscellaneous fees for items not listed in Schedule D, in response to emerging needs and changing circumstances.

Valerie K. Brown
Valerie K. Brown, Rector
4/26/24
Date

Pamela Currey
Pamela Currey, Secretary
4/26/2024
Date

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
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April 26, 2024

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WHEREAS, Virginia Code § 23.1-307(A) further directs the Board of Visitors to “fix, revise, charge, and collect tuition, fees, rates, rentals, and other charges for the services, goods, or facilities furnished by or on behalf of such institution and may adopt policies regarding any such service rendered or the use, occupancy, operation of any such facility;” and

WHEREAS, pursuant to Virginia Code § 23.1-307(D), if the Board of Visitors contemplates an increase to undergraduate tuition and/or mandatory fees, then the projected range of the planned increase and an explanation of the need for the increase must be provided to students and the public at least 30 days prior to the Board of Visitors voting on a resolution concerning the same; and

WHEREAS, pursuant to Virginia Code § 23.1-307(E), prior to voting on a resolution to increase undergraduate tuition and/or mandatory fees, the Board of Visitors must permit public comment on the proposed increase at a meeting as defined in Virginia Code § 2.2-3701 and must establish policies for such public comment, which may include reasonable time limitations; and,

WHEREAS, the students and public were properly notified and the Board of Visitors held a public meeting to take comments from the students and community at large on February 8, 2024, in accordance with the aforementioned statutes; and

WHEREAS, the Board of Visitors considered the proposed schedule of tuition, room, board, comprehensive, and miscellaneous fees, identified in the attached Schedules A, B, C, D and E; and,

WHEREAS, the rates set for tuition, room, board, comprehensive, and miscellaneous fees, together with administrative actions to control costs, are intended to provide adequate coverage for basic instructional activities, related administrative support, other program and operating costs, and adequate debt service reserves for past and future construction projects utilizing bond funds; and,

WHEREAS, having satisfied the requisite provisions of the Virginia Code, the attachments identified as Schedules A, B, C, D, E, which contain the 2024-25 tuition, fee, comprehensive, miscellaneous and room and board recommendations, are hereby presented to the Board of Visitors University for approval; and,

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Visitors approves the tuition, room, board, comprehensive, mandatory and miscellaneous fees, listed on Schedules A, B, C, D, and E, to be charged to students during the 2024-2025 academic year; and

BE IT FURTHER RESOLVED THAT, the President of the University (“President”), by and through the Board of Visitors’ delegation authority, shall monitor any subsequent actions of the Virginia General Assembly between the passing of this resolution and the beginning of Fiscal Year 2025 for legislative impacts on funding and tuition and fee policy; and

BE IT FURTHER RESOLVED THAT, the President shall implement such changes required by legislation in a timely manner, and shall report those actions to the Board of Visitors at its next regularly scheduled meeting; and

BE IT FURTHER RESOLVED THAT, the President, by and through the Board of Visitors' delegation authority, shall establish miscellaneous fees for items not listed in Schedule D, in response to emerging needs and changing circumstances.

Valerie K Brown
Valerie K. Brown, Rector
4/26/24
Date

Pamela Currey
Pamela Currey, Secretary
4/26/2024
Date

SCHEDULE A

Virginia State University
Proposed Full Year Tuition and Fees for Full-Time Students
In-State
FY 2024-2025

	<u>2023-2024</u>	<u>2024-2025</u>	<u>Increase Amount</u>	<u>% Change</u>
<u>Undergraduate Students</u>				
Tuition	5,540	5,701	161	2.9%
Technology and Infrastructure Fee	729	751	22	3.0%
Subtotal Tuition	<u>6,269</u>	<u>6,452</u>	<u>183</u>	<u>2.9%</u>
Campus Improvement Fee	500	515	15	3.0%
Comprehensive Fee	2,986	3,076	90	3.0%
Subtotal - Mandatory	<u>3,486</u>	<u>3,591</u>	<u>105</u>	<u>3.0%</u>
Room	6,946	7,154	208	3.0%
Board	4,944	5,092	148	3.0%
Subtotal Room and Board	<u>11,890</u>	<u>12,246</u>	<u>356</u>	<u>3.0%</u>
Total Cost - Boarding	<u><u>21,645</u></u>	<u><u>22,289</u></u>	<u><u>644</u></u>	<u><u>3.0%</u></u>
<u>Graduate and Doctoral Students</u>				
Tuition	8,626	8,876	250	2.9%
Technology and Infrastructure Fee	729	751	22	3.0%
Subtotal Tuition	<u>9,355</u>	<u>9,627</u>	<u>272</u>	<u>2.9%</u>
Comprehensive Fee	2,986	3,076	90	3.0%
Campus Improvement Fee	500	515	15	3.0%
Subtotal - Mandatory	<u>3,486</u>	<u>3,591</u>	<u>105</u>	<u>3.0%</u>
Room	6,946	7,154	208	3.0%
Board	4,944	5,092	148	3.0%
Subtotal Room and Board	<u>11,890</u>	<u>12,246</u>	<u>356</u>	<u>3.0%</u>
Total Cost - Boarding	<u><u>24,731</u></u>	<u><u>25,464</u></u>	<u><u>733</u></u>	<u><u>3.0%</u></u>

SCHEDULE B

Virginia State University
 Proposed Full Year Tuition and Fees for Full-Time Students
Out-of-State
 FY 2024-2025

	<u>2023-2024</u>	<u>2024-2025</u>	<u>Increase Amount</u>	<u>% Change</u>
<u>Undergraduate Students</u>				
Tuition	17,038	17,532	494	2.9%
Technology and Infrastructure Fee	729	751	22	3.0%
Subtotal Tuition	<u>17,767</u>	<u>18,283</u>	<u>516</u>	<u>2.9%</u>
Campus Improvement Fee	500	515	15	3.0%
Comprehensive Fee	2,986	3,076	90	3.0%
State Capital Outlay Fee	753	776	23	3.1%
Subtotal - Mandatory	<u>4,239</u>	<u>4,367</u>	<u>128</u>	<u>3.0%</u>
Room	6,946	7,154	208	3.0%
Board	4,944	5,092	148	3.0%
Subtotal Room and Board	<u>11,890</u>	<u>12,246</u>	<u>356</u>	<u>3.0%</u>
Total Cost - Boarding	<u><u>33,896</u></u>	<u><u>34,913</u></u>	<u><u>1,017</u></u>	<u><u>3.0%</u></u>
<u>Graduate and Doctoral Students</u>				
Tuition	19,186	19,742	556	2.9%
Technology and Infrastructure Fee	729	751	22	3.0%
Subtotal Tuition	<u>19,915</u>	<u>20,493</u>	<u>578</u>	<u>2.9%</u>
Campus Improvement Fee	500	515	15	3.0%
Comprehensive Fee	2,986	3,076	90	3.0%
State Capital Outlay Fee	753	776	23	3.1%
Subtotal - Mandatory	<u>4,239</u>	<u>4,367</u>	<u>128</u>	<u>3.0%</u>
Room	6,946	7,154	208	3.0%
Board	4,944	5,092	148	3.0%
Subtotal Room and Board	<u>11,890</u>	<u>12,246</u>	<u>356</u>	<u>3.0%</u>
Total Cost - Boarding	<u><u>36,044</u></u>	<u><u>37,126</u></u>	<u><u>1,082</u></u>	<u><u>3.0%</u></u>

SCHEDULE C

**Virginia State University
Proposed Full Year Tuition and Fees for Part-Time Students
FY 2024-2025**

	<u>2023-2024</u>	<u>2024-2025</u>	<u>Increase Amount</u>	<u>% Change</u>
<u>In-State Undergraduate Students</u>				
Tuition	395	406	11	2.8%
Comprehensive Fee	10	10	-	0.0%
Total Cost - per Credit Hour	<u>405</u>	<u>416</u>	<u>11</u>	<u>2.7%</u>
Tuition (three semester hours)	1,185	1,219	34	2.9%
Comprehensive Fee (Student Health)	30	31	1	3.3%
Tuition and Fees (three semester hours)	<u>1,215</u>	<u>1,250</u>	<u>35</u>	<u>2.9%</u>
<u>In-State Graduate and Doctoral Students</u>				
Tuition	583	600	17	2.9%
Comprehensive Fee	10	10	-	0.0%
Total Cost - per Credit Hour	<u>593</u>	<u>610</u>	<u>17</u>	<u>2.9%</u>
Tuition (three semester hours)	1,749	1,800	51	2.9%
Comprehensive Fee	30	31	1	3.3%
Tuition and Fees (three semester hours)	<u>1,779</u>	<u>1,831</u>	<u>52</u>	<u>2.9%</u>
<u>Out-of-State Undergraduate Students</u>				
Tuition	929	956	27	2.9%
Comprehensive Fee	10	10	-	0.0%
Total Cost - per Credit Hour	<u>939</u>	<u>966</u>	<u>27</u>	<u>2.9%</u>
Tuition (three semester hours)	2,787	2,868	81	2.9%
Comprehensive Fee	30	31	1	3.3%
Tuition and Fees (three semester hours)	<u>2,817</u>	<u>2,899</u>	<u>82</u>	<u>2.9%</u>
<u>Out-of-State Graduate and Doctoral Students</u>				
Tuition	1,112	1,144	32	2.9%
Comprehensive Fee	10	10	-	0.0%
Total Cost - per Credit Hour	<u>1,122</u>	<u>1,154</u>	<u>32</u>	<u>2.9%</u>
Tuition (three semester hours)	3,336	3,433	97	2.9%
Comprehensive Fee	30	31	1	3.3%
Tuition and Fees (three semester hours)	<u>3,366</u>	<u>3,464</u>	<u>98</u>	<u>2.9%</u>

SCHEDULE D

Virginia State University
Other Miscellaneous Fees
FY 2024-2025

Description	Amount
Required Deposits:	
Entering Freshmen/First Time Student or Transfer Student	
Enrollment Fee- non-refundable	100
Room Deposit - refundable	150
Returning Students Residing on Campus:	
Room Reservation Deposit	150
Housing Cancellation Fee	500
Off-Campus Meal Plan:	
5 Meal A Plan plus \$170 and 3 Guest Meals	740 per semester
5 Meal B Plan plus \$270 and 3 Guest Meals	859 per semester
5 Meal C Plan plus \$370 and 3 Guest Meals	950 per semester
5 Meal D Plan plus \$470 and 3 Guest Meals	1,097 per semester
5 Meal E Plan plus \$570 and 3 Guest Meals	1,216 per semester
Optional Board Plan Upgrade (Deluxe 21 Plan)	2,828 per semester
Tuition Payment Plan Enrollment Fees	up to 45
Off-Campus Tuition	
Off-Campus Undergraduate Tuition	346 per credit hour
Off-Campus Graduate Tuition	557 per credit hour
Continuing-Education Unit (CEU)	226 per credit hour
Student Teaching	
Virginia Resident	358 per credit hour
Non-Virginia Resident	793 per credit hour
Internship	
Virginia Resident	358 per credit hour
Non-Virginia Resident	793 per credit hour
TrojanAdvance Fees	
VSU TrojanAdvance Participants	205
VSU TrojanAdvance Participants Course Materials Fee	25- 250 variable rate
Current VCCS Students	205

Current VCCS Students Course Materials Fee 25- 250 variable rate

SCHEDULE D (continued)

Description	Amount
Continuing Education Students and Non-VSU Participant Tuition	339
Continuing Education and Non-VSU Participant Digital Course Materials Fee	25- 250 variable rate
Dietetic Internship Certificate Program	
Program Fee	8,500
Application Fee	50
Variable-Rate Course Materials Fee	25- 250
Applied Music Fee	250 per semester
Organic Chemistry Fee	50 per course
Chemistry Lab Fee	25 per course
Studio Art Fee	50 per course
Biology 120 & 121 (lab fee only)	25 per course
Late Registration Fee	50
Late Validation Fee (\$100 per week up to \$400)	100- 400
Global Access Fee (one-time voluntary fee)	135
National Student Exchange Application Fee	150
Study Abroad Administrative Fee	250
Health Insurance for International Students	500 per semester
International Student Document Processing Fee	70
Returned Check Fee	50
Miscellaneous Processing Fee	5
Evaluation of Work / Life Experiences	(50% of applicable tuition)
Comprehensive Exam Fee (not enrolled for other courses)	50
Proficiency Exam	(50% of applicable tuition)
Thesis Fee (non-enrolled)	60
Transcript Fee	5
Graduation Fee	60
Wireless Technology Program	
Tuition	7,500
Board	500
Total Program Cost per Student	8,000
Enterprise Systems Certificate Program	
Program Fee	4,200
Tuition	75
Course Materials	150
SAP Certification Testing Fee	290
Total Program Cost Per Student	4,715

SAP Certification Program Per Course Tuition	1,050
Water Safety Course Fee	35

SCHEDULE D (continued)

Description	Amount	per student for the 2 year program
Masters of Individualized Studies in Public Affairs	13,000	
Parking Decal Fee (All vehicles must display a valid decal)		
Executive Reserved	500	
Faculty and Staff	150	
Full-time/Part-time Students	85	
Replacement Decal Fee	10	
Second Decal Fee	20	
University Apartment at Ettrick (UAE)	225	
MPC and Designated Areas 7AM - 6 PM	Free	
Parking Fines		
Parking in Handicapped Space	200	
Parking in Handicapped Loading Zone Space	200	
Parking Unregistered/Unauthorized Vehicle on University Property	50	
Parking in Fire Lane/Within 15 Ft. of Fire Hydrant	35	
Parking on Sidewalk, Crosswalk, Driveways or Grass	50	
Application of Wheel Lock	100	
Parking in Faculty/Staff Lot	35	
Parking in Restricted Space	50	
Exceeding Posted Time Limit	30	
Improper/Double Parking	30	
Blocking Normal Flow of Traffic	30	
Parking Against Flow of Traffic	30	
Blocking Another Vehicle	30	
Parking in Loading Zone	50	
Improper Display of Registered Decal	35	
Illegal Removal of Wheel Lock	100	
VSU Identification Card		
Lost and stolen card replacement	25	
Damaged card replacement (must return damaged card)	10	

Summer 2024 Fees - Undergraduate and Graduate

Board	180 per week
Room	
Single Occupancy	311 per week
Double Occupancy	275 per week

3% increase changes in bold and italic

SCHEDULE E

**Virginia State University
Proposed Annual Room Rates
2024-2025**

Residence Hall	Single	Double	Triple	4-Person
Branch	8,173	7,154	-	-
Otelia Howard	8,173	7,154	-	-
Lucretia Campbell	8,695	7,154	-	-
Langston	8,173	7,154	-	-
Seward	8,695	7,154	-	-
Whiting	8,696	7,154	-	-
Williams	8,173	7,154	-	-
	-	-	-	-
Quad I & II	8,732	8,225	-	-
Gateway II	8,732	8,225	-	-
Moore Hall - 1 Person Private Suite	9,586	-	-	-
Moore Hall - 2 Person Private Suite	-	9,367	-	-
Moore Hall - 4 Person Private Suite	-	-	-	8,979
Moore Hall - 4 Person Suite	-	-	-	8,117
Annexes	-	7,154	-	-
Richard Bland - Commerce Hall	12,233	11,358	10,484	-
Richard Bland - Freedom & Patriot Halls	12,733	11,858	-	-
University Apartments at Ettrick	12,227	10,167	-	-
Off-site Apartments	12,733	11,858	-	-

**Proposed Annual Board Rates
FY 2024-2025**

	Annual
A. Deluxe 21 Meal Plan plus \$230 and 10 Guest Meals	5,657
B. 19 Meal Plan plus \$70 and 5 Guest Meals	5,092
C. 14 Meal Plan plus \$170 and 5 Guest Meals	5,092
D. 10 Meal Plan plus \$270 and 5 Guest Meals	5,092
E. 7 Meal Plan plus \$310 and 5 Guest Meals	5,092

Rates include a 3% increase from 2023-2024