

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
COMMITTEE ON AUDIT & COMPLIANCE
10:00 A.M., MONDAY, OCTOBER 6, 2025
Gateway Dining & Events Center
(on the campus of Virginia State University)
(No Public Comment Period Scheduled)**

AGENDA

CALL TO ORDER..... Mr. Jon Moore, Chair

ROLL CALL

INVOCATION (*Rev. Thomas Wynn, Director of Campus Ministries*)

APPROVAL OF AGENDA

APPROVAL OF PREVIOUS MEETING MINUTES (if any)

- September 12, 2025 Committee Meeting

PRESIDENT’S REMARKS..... Dr. Makola M. Abdullah

REPORTS AND RECOMMENDATIONS

- Approval Items: (if any)
- Information Items: “Great Challenges, Greater Commitment”
 - A. Internal Audit – Nannette Williams, Chief Audit Executive
 - 1. Charter
 - 2. Plans - Audit/Audit Strategic
 - B. FY 24 APA Audit –
 - 1. Auditor of Public Accounts’ Presentation
 - 2. Shawri King-Casey, VP Institutional Integrity and Compliance/ Nannette Williams

OTHER BUSINESS

ADJOURNMENT

10.1.2025

**VIRGINIA STATE UNIVERSITY BOARD OF VISITORS
COMMITTEE ON AUDIT & COMPLIANCE
MEETING MINUTES
MONDAY, OCTOBER 6, 2025**

CALL TO ORDER

Visitor Moore called the Audit and Compliance Committee meeting to order at 10:01 AM at The Gateway Dining & Events Center. Visitor Moore provided opening remarks and requested an adjustment to the agenda's presentation, which placed the report from the Auditor of Public Accounts (APA) before the report from Virginia State University's Office of Institutional Integrity & Compliance and the Office of Internal Audit.

It was moved, properly seconded, and unanimously approved to alter the agenda to reflect the presentation adjustment.

A motion to accept the previous meeting's minutes was properly made, seconded, and approved.

INVOCATION

The Chair called Rev. Thomas Wynn to deliver the invocation.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

The Committee approved the agenda by voice vote.

APPROVAL OF PREVIOUS MEETING MINUTES

The Committee approved the minutes from the meeting on September 12, 2025.

PRESIDENT'S REMARKS

President Abdullah thanked the Committee for their presence and participation.

COMMITTEE MEMBERS PRESENT:

Mr. Jon Moore (Chair)
Dr. Leonard Haynes, III (Virtual)
Dr. Joseph A. F. Chase, Jr.
Ms. Daphne Meeks (Vice Chair)
Mr. Robert Thompson (Virtual)
Ms. Verndell Robinson (Secretary, Virtual)

BOARD APPOINTEES:

Dr. Kenneth Lewis, Faculty Representative (*Absent*)
Mr. Marquis Mason, Student Representative (*Absent*)

LEGAL COUNSEL:

Mr. Nathan Moberly

COMMITTEE ON AUDIT & COMPLIANCE
MEETING MINUTES
PAGE 2

ADMINISTRATION PRESENT:

Dr. Makola M. Abdullah, President
Dr. Tia Minnis, Provost/Vice President for Academic and Student Affairs
Dr. Willis Walter, Interim Vice President for Advancement and External Engagement
Mr. Kevin Davenport, Senior Vice President for Finance & Administration/Chief Financial Officer
Ms. Shawri King-Casey, Vice President for Institutional Integrity & Compliance
Dr. Alexis Brooks-Walter, Vice President for Student Affairs/Enrollment Management
Dr. Annie C. Redd, Chief of Staff/Director, Board Operations & Relations

REPORTS AND RECOMMENDATIONS

Ms. April Cassada provided introductory remarks before outlining her agenda. The agenda items were as follows:

- I. Opinion on Financial Statements
- II. Significant Audit Adjustments
- III. Report on Internal Controls
- IV. Audit Findings
- V. Additional Test Work Results
- VI. Other Items and Known Changes for Next Year

Ms. Cassada provided a review of the report in accordance with the agenda items. She noted that the University had no findings classified as material weaknesses. The report has been published and is available for public viewing on the APA website.

During the question-and-answer session, Visitor Moore requested clarification regarding the Policies and Procedures finding to better understand the steps required to close the finding. Ms. Cassada explained that the process would involve the development of a plan by Ms. Shawri King-Casey, Vice President of Institutional Integrity & Compliance, and Ms. Nannette Williams, Chief Audit Executive (CAE), to establish priorities and identify factors that could impact future financial adjustments. Ms. Cassada further noted that she did not expect all issues to be resolved within one or two years.

Visitor Moore concluded his remarks by thanking Ms. Cassada for her transparency.

Ms. Cassada concluded her remarks by commending VSU Management for their professionalism and collaboration, noting that efforts were consistently made to maintain open lines of communication. President Abdullah expressed his appreciation to Ms. Cassada and requested that she extend his gratitude to her staff.

COMMITTEE ON AUDIT & COMPLIANCE
MEETING MINUTES
PAGE 3

Ms. Williams, serving as the second and final presenter for the committee meeting, began with opening remarks and introduced Mr. Ahmad Lewis, Assistant Director of Internal Audit. She then transitioned into her presentation, which addressed the following agenda items:

- I. Presentation of Internal Audit Strategic Plan 2025- 2028
- II. Presentation of Internal Audit Fiscal Year 2026 Proposed Audit Plan
- III. Audit Charter
- IV. Annual Statement of Independence

Ms. Williams walked the Committee through Internal Audit's Strategic Plan, which included the Office's mission and vision, strategic goals and initiatives, and information regarding performance and governance.

Next, Ms. Williams reviewed the approved audit plan, which included carryover audits, as well as new audits. Ms. Williams noted that while several of the carryover audits (e.g., Capital Outlay, Athletics, Institutional Advancement) are in the planning phase, the Bursar's Office audit was complete. Regarding the new audits, Ms. Williams highlighted the intent to conduct IT audits on policies & procedures, sensitive systems, and systems control for fiscal year 2026, as well as collaborate with the Compliance Office in a consultative role for a university-wide policy and procedure review. Ms. Williams indicated that she would also focus on the separation process and enrollment in the new audit cycle.

Ms. Williams reviewed the Internal Audit Charter, and noted the Board's prior approval of the document.

Following this, Ms. Williams presented and formally reviewed the Statement of Independence. At the conclusion of Ms. Williams's presentation, President Abdullah delivered closing remarks, which commended the University's progress in the areas of audit and compliance. He emphasized that audits are now being leveraged as tools for continuous improvement across the institution.

Visitor Moore delivered closing remarks, acknowledging the significant progress the University has made. He noted that audit findings are an expected part of the process; however, the focus should remain on prioritizing those findings that present the greatest risk. Visitor Moore also commended Ms. King-Casey and Ms. Williams for their effective prioritization and affirmed the Board's continued support of their efforts.

**COMMITTEE ON AUDIT & COMPLIANCE
MEETING MINUTES
PAGE 4**

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn the meeting. The motion was received, properly seconded, and the Committee voted by voice vote. The Chair adjourned the meeting at 10:53 A.M.

APPROVED:



DATE:

11/20/25