

# International Requirements for Admission

Please note that these requirements are in addition to those required of all graduate students.

## 1. Academic Transcript

*Transcripts from Colleges or Universities outside the United States...*

If you attended a college or university outside the United States, you must provide an official evaluated transcript (not from you to us, but from the evaluating agency to us). Please do not send any transcript directly to us that is from a college or university outside of the United States--send it to an evaluating agency.

Access one of our approved credential evaluating services from this website:

<http://www.naces.org//members.html>

We prefer and recommend *World Education Services (WES) or SPANTRAN (a mailed copy to us from WES or SPANTRAN is not necessary as we can access your evaluated transcript in the online portals.)*

<https://www.wes.org>

<https://www.spantran.com>

Please have the credentialing agency (other than World Education Services (WES) or SPANTRAN) send your **OFFICIAL** evaluated academic transcript to:

Office of Graduate Admissions  
Virginia State University  
P. O. Box 9080  
Petersburg, VA 23806

## 2. Language Testing

*If your native language is not English...*

You may choose **TOEFL** to schedule your English language testing. <https://www.ets.org>

You may choose **IELTS** to schedule your English language testing. <https://www.ielts.org/en-us>

Please have your **OFFICIAL TOEFL or IELTS** language scores sent to:

Office of Graduate Admissions  
Virginia State University  
P. O. Box 9080  
Petersburg, VA 23806

## International Requirements for Admission

### 3. Health History

All first-time graduate students are required to provide a complete health history and proof of immunization to Student Health Services. The CERTIFICATION OF IMMUNIZATION must be completed fully and accurately by the student's health care provider prior to matriculation at Virginia State University. Send all completed health forms to:

**University Health Center**  
P. O. Box 9082, Memorial Hall, Room B-1  
Petersburg, VA 23806  
(804) 524-5711 (Work) | (804) 524-5026 (Fax)

*Access the Health Forms here:*

<http://www.vsu.edu/healthservices/health-evaluation.php>

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### International Student Advisor

The International Student Advisor will assist with your Financial Certification and Form I -20.

Ms. Florence J. Marshall,  
P.O. Box 9086  
Petersburg, VA 23806

[fmarshall@vsu.edu](mailto:fmarshall@vsu.edu)  
(804) 524-5928  
Trinkle Hall, Room 204

<http://www.vsu.edu/academics/services-support/international-student-advising.php>

### 4. Financial Certification

Certified Affidavit of Support (including Bank Statement not less than 6 months old) attesting to funds available while studying on a 12-month basis (copies of bank drafts and financial statements will not be accepted).

**CURRENT ESTIMATED EXPENSES: \$33,060.00 (US CURRENCY)**

### 5. Form I - 20

The International Student Advisor will evaluate your Financial Documentation to ensure that you have satisfied Department of Homeland Security directives. When all admission and Department of Homeland Security requirements have been met, a Form I-20 will be mailed to you. If you already have a Visa or permanent residency card, submit these to the International Student Advisor.

## Virginia State University

# CONTACT INFORMATION

### MAILING ADDRESS:

Virginia State University  
ATTN: Office of Graduate Admissions  
P. O. Box 9080  
Petersburg, VA 23806

### WEB ADDRESS:

<http://www.vsu.edu/admissions/apply/graduate-apply/index.php>

### EMAIL ADDRESS:

[gradadmiss@vsu.edu](mailto:gradadmiss@vsu.edu)

### TELEPHONE:

|                |      |
|----------------|------|
| (804) 524-5984 | Work |
| (804) 524-1165 | Work |
| (804) 524-5904 | Work |
| (804) 524-6943 | Fax  |

### CAMPUS LOCATION:

Room B05  
Singleton Hall (lower level) > University Avenue (front) and Carter G. Woodson Avenue (rear)(parking)

### STAFF:

|  |   |   |
|--|---|---|
| <a href="mailto:GradAdmiss@vsu.edu">GradAdmiss@vsu.edu</a> | <b>Ms. Rhonda M. Williams</b><br>Graduate Admissions Specialist<br><a href="mailto:RWilliams@vsu.edu">RWilliams@vsu.edu</a> | <b>Mr. Joseph J. Suber, Jr.</b><br>Director<br><a href="mailto:JSuber@vsu.edu">JSuber@vsu.edu</a> |
| (804) 524-5984<br>Room B05, Singleton Hall                 | (804) 524-1165<br>Room B05, Singleton Hall  | (804) 524-5904<br>Room B04, Singleton Hall  |